THE UNIVERSITY OF SYDNEY

CENTRE FOR ENGLISH TEACHING
APPLICATION FORM

PERSONAL DETAILS

Family name

Given name(s)

Date of birth day / month / year Sex: M ☐ F ☐

Country of citizenship

Country of birth

Visa type

Passport no. (if in Australia)

I will apply for my visa in (City)

(Country)

Occupation

Postal address in home country (compulsory)

Postcode

Phone Fax

Postal address in Australia (if known)

Postcode

Phone Mobile (in Australia)

Email

HOW DID YOU HEAR OF CET?

☐ Agent ☐ Magazine ☐ Internet

☐ Ex CET friend ☐ Australian Embassy

☐ Education exhibition ☐ Home country university

☐ Friend University of Sydney

☐ Transfer from other college

WHAT IS YOUR HIGHEST EDUCATIONAL QUALIFICATION?

Qualification

Year of completion

Institution/school/university

WHAT IS YOUR LEVEL OF ENGLISH?

	Speaking/Listening	Reading/Writing
Elementary	☐	☐
Intermediate	☐	☐
Advanced	☐	☐

HAVE YOU TAKEN ONE OF THESE ENGLISH TESTS?

TEST	DATE	SCORE				
TOEFL						
TWE						
		Reading	Writing	Listening	Speaking	TOTAL
TOEFL iBT						
IELTS						

WHICH PROGRAM DO YOU WISH TO STUDY?

☐ Direct Entry Course (DEC)

☐ Academic English (AE) ☐ General English (GE)

☐ Intensive Academic Writing (IAW)

☐ Intensive Academic Speaking (IAS)

☐ Graduate Academic Skills (GAS)

☐ Cambridge Preparation

COURSE DETAILS

Start date day / month / year Finish date day / month / year

Number of weeks

DO YOU PLAN TO STUDY AT UNIVERSITY IN AUSTRALIA?

☐ Yes ☐ No Which university?

Which course?

What is the IELTS requirement? ☐ 6.5 ☐ 7.0 ☐ 7.5

What level? ☐ Undergraduate ☐ Postgraduate

IF YOU HAVE A CONDITIONAL OFFER FROM THE UNIVERSITY OF SYDNEY

(a) What is your reference number?

(b) Would you like to 'package' your English program with your university studies? ☐ Yes ☐ No

If 'Yes', please send the following documents

1. Conditional offer from the University of Sydney
2. IELTS or TOEFL results (less than 2 years old)
3. A completed CET application form

Please see over for terms and conditions, submission details and personal declaration.

TO LODGE YOUR APPLICATION

Send the completed form (both sides) and copies of any supporting documents to

GOstralia!-GOzealand!
Jägerstraße 53
70174 Stuttgart
Germany

Centre for English Teaching
Lvl 5, Wentworth Building (G01)
The University of Sydney
NSW 2006 AUSTRALIA
Or via fax: +61 2 9036 7908
Or via email: cet.info@sydney.edu.au
Or apply online at **sydney.edu.au/cet/enrolment/apply_online.shtml**

ACCOMMODATION

Our preferred providers are:

– Auzzie Families
www.auzziefamilies.com
– Meridien Homestay
www.meridienhomestay.com

HOW TO ENROL AT CET

– Apply online or send your application by mail, fax or scanned email.
– CET will send you an offer letter with payment details
– Send your payment by Australian dollar bank draft, by credit card (Visa, Mastercard, AMEX) or by telegraphic transfer
– When we receive your payment, we send you a **Confirmation of Enrolment** (e-CoE) form to apply for a student visa. You take this to your nearest Australian Embassy to process your visa. If you are travelling on a tourist visa, we send you a letter of acceptance.

VISA REQUIREMENTS

– Some countries require a pre-visa assessment process. You should find out from the Australian Embassy in your country whether this process is needed
– You can study ELICOS programs for up to 12 weeks if you have a tourist visa or 17 weeks on a working holiday visa. For longer periods you will need a student visa.

TERMS AND CONDITIONS

(please read before you sign)

1) Refund policy

a) The administration fee is nonrefundable
b) We refund your tuition and other fees if your visa application is rejected. You must notify the Centre for English Teaching in writing within 28 days of being rejected
c) If you cancel your course more than one month before the course commencement date, you will receive a refund of 100% of tuition fees paid
d) If you cancel your course less than one month before the course commencement date, you will receive a refund of 80% of tuition fees paid
e) Once you commence your course you will not be eligible for a refund. (We define a course as the number of weeks for which you paid).

All refunds are sent to your home country.

This agreement does not remove your right to take further action under Australia's consumer protection laws. In addition, our dispute resolution processes do not circumscribe (restrict or limit) your right to pursue other legal remedies.

2) Transfer to another institution

a) Transfer to the University of Sydney – we charge an administration fee of up to A$200.
b) Transfer to another institution – if you transfer to a formal degree or diploma course at another university, TAFE or College, you MAY be eligible for a transfer to that institution of up to 80% of the remainder of your tuition fees. Both CET and the other institution must approve the transfer. You should request a transfer on the CET 'transfer form'. You may need a release letter from CET. CET will notify Immigration where necessary.
c) You must present CET with your confirmed offer from the other institution **before** you leave CET.

Please note – by law, CET is not obliged to agree to a transfer of money. See (1), section (e) above.

3) SATISFACTORY ATTENDANCE

The Australian Government Immigration Department insists that students on student visas attend 80% or more of their classes. Renewal of your student visa depends on this.

4) COURSES, TERM DATES AND FEES

The Centre for English Teaching reserves the right to review courses, term dates and fees at any time without notice. We will notify you of any changes prior to the commencement of your course.

5) MINIMUM ENTRY AGE

Students must be at least 18 years old.

PLEASE TICK ☑ AND SIGN

☐ I declare that the information I have given in this application is true and correct. I have read the above terms and conditions and agree to abide by them.

☐ I understand that the first day I arrive is orientation. There are no classes that day.

☐ I understand there are no classes on Public Holidays.

☐ If a program is cancelled or not available before the course start date, I understand that the Centre for English Teaching will either place me in another course or refund the tuition fee if no suitable course is available.

Privacy

The personal information you supply on this form will be used to assess your eligibility. It may also be used to keep you updated about course information and admissions.

Signature: _____ Date: ___/___/___
day month year