

## Property Management 2012

Subject	Catalog	Name	Description	Credits	Hours
PROP	111	Intro to Property Management	This fundamental foundation unit will provide you with a basic understanding of property and facility management concepts.	3	45
PROP	122	Principles of Valuation	Learn how to assess and conduct the valuation of residential property types. Discover the fundamental assessment methods to apply in the valuation of income producing property.	3	45
PROP	133	Building Principles	Learn about domestic and commercial property construction methods and building services, recognise the defects and faults affecting property improvements.	3	45

PROP	134	Property Development Controls	Learn about the basic land identification practices and the key legislative framework relating to land use in NSW. Develop an awareness of planning controls and processes and identify the need to operate within the constraints of these guidelines. This subject will include an overview of the operation of local government and an examination of the Land and Environment Court of NSW.	3	45
PROP	235	Commercial Valuation Technique	In this course you will learn more about the commercial valuation methodologies that building owners, managers and commercial property developers rely heavily upon. Learn how to analyse the market to derive capital values, market rentals and leasing trends.	3	45
PROP	236	Commercial Property Management	This course will provide you with the critical, analytical and strategic skills and knowledge you will need to become a commercially minded property professional who can excel in the application of the management of commercial property and associated facilities.	3	45
PROP	327	Corporate Real Estate	One of the growing sectors in the Australian property industry is the corporate real estate sector. In this course you will develop the skills you need in order to develop strategies and apply skills to effectively and efficiently manage the corporate enterprise.	3	45
PROP	134	Land and Property Law	Learn more about the fundamental concepts and principles of land and property law and apply these concepts and principles to the residential, commercial and industrial sectors in order to gain an understanding of the legal implications of management decisions.	3	45

Pro	300	Property Finance &Portfolio/Trust Management	Gain the theoretical knowledge, practical skills, property investment criteria and strategies you will need to manage property investments for individual investors and property portfolios. Begin by examining the property investment vehicle and understanding more about what the investor seeks. Understand the systematic approach you will need to maximize each property's performance within a multi-property portfolio with multiple owners. By the end of this course you will also be able to analyse financial reports and describe the limitations of ratio analysis; prepare master budgets, flexible budgets, operational budgets, capital budgets and determine benchmarks.	3	45
Pro 220		<b>Computer Based Property Management &amp; Maintenance</b>	Property and asset maintenance operations requires the use of sophisticated software applications and this unit you will develop the skills you need to collect, process and analyse data for property management and maintenance as you gain the ability to monitor inventories, match resources, plan the task and organise the execution of works. When you complete the program you will also understand more about the relationship between strategy, corporation production and maintenance objectives.	3	45