100% of our degree students graduate with industry experience.

Almost 90% of our students graduate with a job in their field. (Internal Graduate Survey 2016)

**TOP 8**
for overall employment in Australian Higher Education
(QILT Graduate Survey 2017)

Overall graduate employment rate
**HIGHER THAN THE G8**
(Australian universities
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Almost 90% of our students graduate with a job in their field.

TOP 8 for overall employment in Australian Higher Education.

Higher than the G8 for Australian universities.

RANKED #1 for Event Management and Hospitality Management in Australia based on graduate employability.

RANKED #1 for Bachelor of Event Management and Bachelor of Hospitality Management in Australia based on longest continuous industry placement, student professionalism, work ready students and industry training customer care.

NSW Premier’s EXPORT AWARD in the Education and Training Category.
g’day
Welcome to Sydney

Sydney, one of the world’s most liveable cities
Home to the iconic Opera House and Harbour Bridge, Sydney is one of the world’s most attractive cities for international visitors. Ranked as one of the world’s most liveable cities, Sydney is the gateway to New South Wales. Our world-class attractions, golden beaches, pristine national parks and unique cultural experiences will make study in Sydney an experience unlike any other.

Culture
Australia prides itself on being the country of the “fair go”. This means we value fairness and common courtesies. Waiting patiently for your turn in a queue and using ‘please’ and ‘thank you’ will go a long way with most Australians. Another popular Australian expression is ‘no worries’ because Australians generally are a pretty laid back people. We have a cheeky sense of humour and a relaxed attitude about most things in life. However, there is one thing that nearly all Australians are extremely passionate about – sport. If you talk to an Aussie about their favourite sport you could make a friend for life. Along with a thriving arts scene, beachside lifestyle, and cosmopolitan dining experiences, live sporting events are a large part of life in Sydney.

Climate
Known for its blue skies and sunshine, Sydney has a mild and pleasant climate. Our mid-winter temperatures rarely fall below 10°C (50°F) while mid-summer temperatures can occasionally reach 38°C (100°F) with 22°C (72°F) the average.

Cost of living and working in Sydney
The cost of living in Sydney really depends on the lifestyle you lead. If you like extravagance you might spend a little more on luxuries, but for the more modest budget there are many free and low cost activities to enjoy in Sydney. As an outdoor city, Sydney has countless beaches, national parks, and sporting fields to keep you entertained without spending a cent. The cost of living in Sydney compares with many European and Asian cities.

Getting around
ICMS is located 17 minutes by fast ferry from the city of Sydney. The public transport system in Sydney includes ferries, trains and buses. Trains operate regularly in the city and tickets can be purchased from booths or machines at railway stations. The closest railway station to Manly is at North Sydney, accessible by bus. The easiest way to get around on public transport, however, is to purchase an Opal card (opal.com.au). This covers travel on combined forms of transport around Sydney, including trains, ferries and buses. No matter how much you travel, you won’t pay more than $60 per week using an Opal card.

As an international student you are able to work in Australia for up to 40 hours per fortnight (two week period), with unlimited hours during ICMS vacation periods. ICMS international students completing their industry training placement are eligible to work full time during this training period as the work placement is a subject within their degree and does not have the same restrictions. For more information on your visa privileges, visit www.border.gov.au
The International College of Management, Sydney (ICMS) is an award-winning higher education institution located in Northern Beaches Council, NSW, outside Sydney, Australia. The college, founded in 1996, is a leader in career-focused, quality education where almost 90% of graduates are employed in their field before graduation. The campus overlooks Manly Beach, recently rated by travel website Trip Advisor as the best beach in Australia.

ICMS offers a wide range of university-level undergraduate and postgraduate degrees and courses, including bachelor degrees in business management, hospitality management, events management, sports management, international tourism, property, business management (fashion and global brand management), business management (accounting).

Industry training is key to the success of ICMS students, with work placements built into each degree of study. ICMS enjoys a strong relationship with over 1000 industry partners, and has consistently, with the support of these partners, awarded multiple high value scholarships as part of the ICMS Scholarships Program. The college prides itself on its cultural diversity with a student body representing more than 55 nationalities, reflecting the international reach of ICMS alumni as they become leaders in the careers they choose to pursue.
At ICMS we are connected – with industry and with each other. Our approach to work-integrated learning, emphasis on professionalism and our comprehensive industry training program will take your education beyond the classroom and provide the foundations of a successful career. Our college is a community of aspiring professionals, and it is our mission to make that professional transition a smooth one. This is done by working closely with you throughout your degree. At ICMS your student experience will be unique. You’ll earn your qualification in a friendly, multicultural environment at one of the world’s most stunning campus locations.

Quality teaching and learning experience
At ICMS you learn directly from industry experts. Our teaching staff are passionate educators with extensive industry experience. They are committed to the teaching and learning of our students, delivering a challenging, engaging and cutting-edge education. At ICMS you will experience our next generation education. We believe in a curriculum that prepares you for professional success, blending a thorough understanding of theoretical principles with innovations in hands-on, practical education. This is supported with industry training and our practical learning environments such as the ICMS Grand Dining Room, our collaborative student work spaces, library, and computer and mobile technology.

Unique industry training program
At ICMS we believe that the best learning experience combines practical ‘real-world’ work with a strong academic foundation. All our undergraduate degrees include a work placement component called industry training. At ICMS you will work within your industry for up to nine months giving you a distinct edge over other graduates. Our industry training program will prepare you for your future career in your chosen field of study.

Incredible student experience at ICMS
ICMS is not just a college, it is a community. At ICMS you will have the opportunity to immerse yourself in all aspects of student life. You will find student-led clubs and societies, sporting teams and an unrivalled social and events calendar. We organise activities such as surfing trips, skiing trips and theatre visits to help students take advantage of everything Sydney, Australia and Australia have to offer. Like any good community, we also care about your emotional wellbeing. Our academic and personal support services are available to you to ensure that your student experience truly is incredible.

Emphasis on professionalism
Our dedication to professionalism begins when you first walk on campus. As management specialists we deliver and expect high standards of professionalism across our ICMS community. As an ICMS student you will dress in business attire when you come to class. Impressions are important in the workforce and this is one of several ways that we train you for your management career. Our industry partners have told us that our students and graduates stand out from the crowd because of their professional behaviour and presentation. It’s all part of preparing you for your future career.

An international education
- Diverse multicultural learning environment
At ICMS we will connect you with the world. We are a global college with international students and graduates. When you study at ICMS you are part of a diverse multicultural learning environment and you will have opportunities to develop an extensive network of friends and contacts with classmates from more than 55 countries. This adds to the global context of your education, preparing you for your career in an increasingly international workforce.

Global alumni community
Successful careers start at ICMS. There are thousands of ICMS graduates working around the world, many working in impressive roles at international organisations. As an ICMS graduate, you will have access to an online community of alumni with international opportunities to network and form professional partnerships.
your backyard

It would be hard to find a college in a more spectacular location than ICMS. To the north of the College, there are spectacular views of the Pacific Ocean stretching to the New South Wales Central Coast. To the south, you can see sweeping views of Sydney Harbour.

The historic site of the ICMS main campus is surrounded by 20 hectares of parklands and is a short walk to Manly beaches, cafés, shops, restaurants and nightlife.

ICMS is also close enough to the city – 17 minutes by fast ferry – for visits to art galleries, museums, the best city shops, the historic Rocks area, and Sydney’s famous Opera House.

Getting to ICMS
Regular transport services to ICMS are available via Sydney ferries, buses and taxis.

On foot
ICMS is a short stroll from the centre of Manly. After class, wander to the beach and study with sand between your toes.

By bus
ICMS runs a free regular shuttle bus service during teaching weeks for ICMS students from the main Manly precinct up to our campus. Sydney buses operate regularly around Manly and can transport you to regions across Sydney. For travel maps and timetables visit the Sydney Buses website.

By car
Limited free parking is available on campus for our ICMS students and visitors.

By ferry
The most scenic way to travel to ICMS is by ferry. Fast ferries travel between Manly and Circular Quay in the CBD and take just 17 minutes each way. Or you can take a little more time to enjoy the view. The normal ferry service leaves approximately every half hour from Circular Quay (Wharf 3) or Manly and takes 30 minutes. Visit the Manly Fast Ferry and Transport NSW websites for more information.

But this is Manly, you could travel to ICMS by bike, skateboard, roller skates or scooter. You won’t look out of place as you roll along the palm lined Manly esplanade.
Strolling, snorkeling, shell seeking and paddling on the beach are just a few of the leisure activities available to ICMS students thanks to the nine beaches right on their doorstep. Manly Beach itself was rated fourth best beach in Australia in the 2017 Trip Advisor Traveller’s Choice Awards, with Shelly Beach coming in at #20.

So pack your sunscreen, swimming costumes, snorkel and surfboards and get exploring!

Shelly Beach: This is the closest beach to the ICMS campus and is located in Manly, forming part of Cabbage Tree Bay, a protected marine reserve which lies adjacent to North Head and Fairy Bower. The beach is 200m long, faces northwest and has no waves, plenty of grassy areas and a shelly, netted pool. Penguins often arrive in the evenings, a truly unique and magical sight to behold.

Collins Flat Beach: With its iconic harbour view, Collins Flat Beach, nestled between North Head and Little Manly Cove, is an ideal spot for a romantic picnic.

Manly Cove Beach: Located on the "ferry side" of Manly, this awesome beach is perfect for a chilled day out with friends. There are no waves, plenty of grassy areas and a shelly, netted pool. Penguins often arrive in the evenings, a truly unique and magical sight to behold.

Tidal Walls provide shade on hot summer days and there is a promenade for strolling. Picnic and ablution facilities are also available.

Little Manly Beach: Little Manly Beach is one of Sydney’s best kept secrets. Just a short walk from Manly Cove, the calm waters and quieter vibe offers an alternative to the busy Manly beach. There is a beach kiosk nearby, and the beach offers stunning harbour views and picnic spots. The beach is also a popular diving spot, with a boat ramp and easy access to the clear waters.

Fairlight Beach: This is another one of those quiet little tucked-away beaches on Sydney harbour where you can usually get away from the crowds on a hot summer’s day.

The beach has amazing views out to Sydney Heads, some good protection from the summer northeaster, and waves are fairly consistent right along the beach thanks to reliable sandbanks.

Freshwater Beach: A stunning beach wedged between two headlands, Freshwater is a short walk north from Manly and is famous as the spot where surfing was first introduced to Australia. 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ICMS is not just a college, it is a community. With over 1,500 students from more than 55 countries, our student population is smaller than most universities. This is the perfect environment for meeting new people and forming lifelong friendships and professional partnerships.
meet your predecessors

Successful careers start at ICMS. As an ICMS graduate you will join thousands of your predecessors who have found career success working in Australia and around the world.

ICMS graduates continue to be part of our community, visiting our students on campus and sharing their experiences of life in industry. As an ICMS graduate, you will be part of an international network of professional and personal contacts, connected online with a shared passion for service management and professional success. Catch up with former classmates, find out more about upcoming reunions and keep up to date with the latest developments at ICMS when you graduate to our Global Alumni Community.

We are very proud of the achievements of our ICMS graduates. Their ICMS experience and determined ambition have helped them secure impressive roles in premium international organisations. It is time to meet your predecessors...
classes

At ICMS we are dedicated to your education. We motivate you to think critically and be an active participant in the learning process. You will test your theory in real-world learning environments including our renowned industry training program and integrated learning spaces. We are not afraid to break new ground to ensure that our curriculum and research is relevant, practical and visionary.

Small classes equal better learning opportunities. Our class sizes generally have between 20 to 35 students. Working in small, collaborative groups is the best way for you to gain a deeper understanding of your course content. It is part of what makes ICMS a community.

You will learn directly from industry experts. The collective expertise of our teaching faculty spans industries, countries and careers. They all share one goal, to deliver a transformative educational experience to ICMS students.
International College of Management, Sydney (ICMS) has been ranked number one in Australia in a survey that examined the event management and hospitality management sector.

The 2017 survey, commissioned by ICMS and undertaken by the Kantar Group (Kantar Millward Brown), a world leading research, data and insights company, ranked ICMS number one in Australia for Event Management and Hospitality Management – based on graduate employability.

The survey asked leading industry brands** to rank the employability of graduates from Australian higher education institutions offering Event Management or Hospitality Management. ICMS came out on top with 89% of those surveyed seriously considering ICMS when hiring an Event Management or Hospitality Management graduate.

This means that ICMS students can be confident of finding employment after graduation.

"In today’s current economic climate, we find the results of this survey are an enormous credit to our institution," ICMS Deputy Vice Chancellor, Professor Chris Auld said.

"We are extremely proud of the calibre of students passing through ICMS, all of whom are put through a rigorous academic program, supported by exceptional staff. The key, though, is that it is this strong theoretical training combined with our emphasis on industry training that has led to us being recognised as number one in career preparation for our students, and graduating quality candidates who will add value to any company in which they are employed."

ICMS has relationships with leading industry brands and work integrated learning is a part of every degree offered. This means that ICMS students are already experienced in their relevant fields before they graduate.

The survey also indicated that the ICMS Bachelor of Event Management and Bachelor of Hospitality Management programs ranked number one for "offering a professional learning environment for students (83%), providing the most professional students (83%) and creating work ready students (85%)."

"The Kantar Group survey supports our view that ICMS hospitality management and event management graduates are highly professional and competent and we are incredibly proud of this fact," Professor Auld said.

"This is something we have methodically and consciously worked towards, and it is rewarding to have this outcome recognised. We are proud that our students are the preferred candidates in job interviews in the events and hospitality industries."

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"This is something we have methodically and consciously worked towards, and it is rewarding to have this outcome recognised. We are proud that our students are the preferred candidates in job interviews in the events and hospitality industries."
“At ICMS, the social aspect of being a student was taken seriously, with loads of activities on offer to meet fellow students and make lifelong friends.”

Nathan Novacek
Bachelor of Business Management
**BACHELOR OF BUSINESS MANAGEMENT**

**ICMS.EDU.AU/BUSINESS-MANAGEMENT**

Business management professionals are the people who get things done. They oversee the performance of teams and operations to maximise a company’s potential. Business management professionals also work in not-for-profit organisations to improve performance outcomes. To achieve this they need to be skilled in all areas of business including sales and marketing, accounting and finance, human resources, communication and negotiation, legal issues and leadership. Every organisation in every industry requires management professionals. This makes Business Management one of the most versatile and rewarding careers available to you.

The Bachelor of Business Management is a well-rounded qualification and your choice of specialisation, a Bachelor of Business Management has business and management principles, up to 1,200 hours of industry training, and your choice of specialisation, a Bachelor of Business Management has everything you need to be a leading business professional.

### SUBJECT SNAPSHOT

#### Career Planning and Strategy

Successful and satisfying careers don’t just happen. Learn the concepts, techniques, tools and processes to plan and implement the career you want. With an emphasis on linking theoretical and empirical research with practical lifelong skill development, you will learn the best career management strategies for your work style, interests and personality.

#### Strategic Management

Learn how to approach complex and strategic business challenges from cross-functional and multi-dimensional perspectives. You will learn how to analyse a firm’s internal resources and capabilities along with how to examine the various components of a business’ external industry and macro environments. Once you can do this, you’ll know how to develop appropriate strategies with which to pursue sustainable competitive advantage in domestic and international markets.

#### Consumer Behaviour

Success in the marketplace depends on a company’s ability to attract, satisfy and retain its customers. To grow, the business must earn trust in the eyes of the consumer, adapting quickly and flexibly to changing needs and circumstances. Understanding what products and product attributes customers currently desire, and what they may desire due to emerging social trends, helps businesses at the leading edge of consumer behaviour and product research. Learn the skills to understand consumers as buyers so you can manage product portfolios efficiently.

### WITH SUBJECTS SPECIALISING IN

At ICMS we are connected with industry. With in-depth knowledge of business and management principles, up to 1,200 hours of industry training, and your choice of specialisation, a Bachelor of Business Management has everything you need to be a leading business professional.

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**DEGREE STRUCTURE**

**Duration:** 2.75 years full time

With a Bachelor of Business Management you will be career ready. You will combine business and management studies, specialised business subjects and up to 1,200 hours of industry training in 2.75 years of full-time study (or equivalent part time).

You can choose to complete a Business degree or specialise in: General Business, Entrepreneurship, Marketing and New Media Management, or Retail Marketing.

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**ICMS** is a highly regarded business school in Sydney. With industry connections and over 7000 alumni, you’ll be prepared to pursue your career goals. Our graduates are in demand and our research is world-class.

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**Retail Marketing**

Retail marketing is a dynamic business. Technological, economic and social change influences consumer behaviour. Retail marketers must continually employ new tactics and strategies to secure sales and grow sales and sales and generate consumer loyalty. Retail Marketing at ICMS has been developed in partnership with leading industry professionals. It examines consumer behaviour, retail technology, advertising, e-commerce, social media, buying and logistics, and visual merchandising. Retail growth is critical to the global economy, and to the sustainability of every retail business. Retail marketing is ideal for careers in marketing, merchandising, store management and buying.

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**YOUR FUTURE**

At ICMS we train you to be a leader in business management. When you graduate with a Bachelor of Business Management you will have adaptive capabilities industry experience, and in-depth knowledge of business management principles in practice. This will see you ready for a career that spans industries and continents. You can work in a multinational company locally or take your new found skills and experience around the world.

**Positions Include:**

- Business Analyst
- Business Development Manager
- Entrepreneur
- Management Consultant
- Marketing Manager
- Retail Account Manager
- Sales Representative
What is your current role? Outline your professional experience.

I am an Account Executive for LinkedIn. I drive new business sales by partnering closely with small businesses to help them use LinkedIn strategically to source and attract the best talent to their organization. Prior to LinkedIn, I worked in the Domestic Development department for ICMS part time whilst studying my degree.

What career achievements are you especially proud of?

My biggest career highlight so far was joining LinkedIn, the world’s largest professional network, after graduating. I was selected for the role based on my ICMS qualification and experience working in the Development team for the College. At LinkedIn, I have been able to successfully support the business with my knowledge and skills gained at ICMS, and was promoted into an Account Executive role.

How has your ICMS degree contributed to you achieving your professional goals?

My ICMS degree gave me the great foundations in business, preparing me both academically and professionally to succeed in the high performance world of consumer and enterprise technology. The lecturers’ passion and real-world experience guided me to the path I wanted to take, and the extracurricular activities gave me the business leadership skills needed to thrive early in my career.

What were the major contributing factors to your decision to study at ICMS?

The main factors were the specialized subjects you can study while doing a general business degree. Also, the opportunity to be a part of a community that takes preparing you for business seriously. The location and reputation didn’t hurt either!

What were the highlights during your time at ICMS?

I was awarded a scholarship covering my first two years of tuition, I was also a Student Ambassador and led the Residential Assistant (RA) team as the Senior RA in my final term. By far the biggest highlight for me was working part time for the College for the majority of my time there – giving me real business experience before I had even graduated.

What advice would you give to someone considering study at ICMS?

Get involved as much as you can in everything on offer. ICMS gives you the opportunity not only to study a degree, but also to develop as a future business leader.

James Brady, Australia
Business Management Graduate, 2013
Account Executive, LinkedIn
Bachelor of Business Management
(FASHION AND GLOBAL BRAND MANAGEMENT)
It takes more than just innovative designs to build a successful fashion brand. Experts in marketing, merchandising, logistics, sales, retailing and more, contribute to bringing a product from the runway to the racks of our favourite stores. You don’t need to be the next Anna Wintour or Gianni Versace to make an impact though; if you’re passionate about fashion, studying fashion and global brand management is the best way to learn about what fuels this fascinating, multi-trillion dollar industry.

**SUBJECT SNAPSHOT**

**Introduction to the Fashion and Retail Industry**

The aim of this subject is to provide students with an overview of the nature and scope of fashion retailing, and the elements required to develop and maintain a successful fashion brand strategy. You will identify and discuss the principles of merchandising management and fashion brand management in relation to strategy implementation.

**Styling and Creative Direction**

Learn how to build a clear creative vision and brand through photography, event, editorial and personal styling. By the end of this subject, you will understand the basics of the design process including basic textile cuts, fabrics and construction, as well as how to build client briefs and analyse fashion trends.

**Fashion Planning and Buying**

Increase your knowledge and understanding of working in fashion and trend orientated retail, such as clothing, accessories and homeware. You’ll look at topics ranging from industry trends and global retail buying to product trend analysis and waste management.

**Degree Structure**

**Duration:** 2.75 years full time

With a Bachelor of Business Management (Fashion and Global Brand Management), you will be career ready. You will combine business and management studies as well as specialised fashion and global brand management subjects and up to 1,200 hours of industry training in 2.75 years of full-time study (or equivalent part-time).

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Bachelor of Business Management (ACCOUNTING)
The Bachelor of Business Management (Accounting) degree provides an accounting specialisation within a broader business context. The degree combines business, management and accounting studies to help you emerge as a well-rounded accounting professional ready to provide real business value.

This degree will equip you with a variety of specialist and more generic soft skills, to enable you to work and contribute effectively in a range of complex environments. The broader business skills taught as part of this degree, such as people management, business communication and leadership, will enable you to adapt in your future accounting career as the business environment continues to evolve.

When you study accounting at ICMS, you will not only develop a thorough understanding of accounting principles and their application; you will learn directly from business experts and through real industry experience. You’ll get experience in preparing, evaluating and analysing financial data. As a graduate, you will be able to effectively communicate the financial position of an organisation and confidently contribute to business strategy.

### DEGREE STRUCTURE

**Duration:** 2.75 years full time

With a Bachelor of Business Management (Accounting), you will be career ready. You will combine business and management as well as specialised accounting and finance subjects and up to 1,200 of industry training in 2.75 years of full-time study (or equivalent part-time).

**SUBJECT SNAPSHOT**

#### Accounting for Business

This subject aims to provide you with the accounting knowledge to understand the principles of accounting and how it relates to the internal and external decision making of an economic entity. It focuses on the development of an understanding of accounting generally, the fundamental accounting processes and issues, as well as critical, analytical and quantitative skills.

#### Financial Accounting I

This subject is designed specifically to provide you with an understanding of the role that accounting plays in various aspects of financial decision-making. You will learn how to summarise and present information within financial statements to aid the decision making of stakeholders.

#### Management Accounting

This subject will provide you with the operational information and skills relevant to planning, controlling and evaluating organisational costs and profits. You will learn how to summarise and present information of financial decision-making. You will learn how to summarise and present information within financial statements to aid the decision making of stakeholders.

#### Your Future

In Australia alone, the accounting industry employs more than 115,000 people*. Opportunities exist in internal accounting teams, corporate advisory firms like KPMG and Ernst and Young, and for the entrepreneurially minded, there’s the option to start your own practice. The Bachelor of Business Management (Accounting) will prepare you for a diverse range of roles thanks to the unique combination of business, management, accounting and industry experience.

**Positions include:**
- Financial Accountant
- Tax Accountant
- Auditor
- Business Analyst
- Financial Advisor
- Forensic Accountant
- Investment Manager

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![Subject Table](https://example.com/subject_table.png)

*Business Taxation and Audit and Assurance subjects are a CPA requirement and are best completed by students while undertaking their degree and are seeking CPA membership. Students who do not wish to seek CPA membership may choose a 300 level elective substitute.

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If you’re thinking of joining the growing league of clever individuals who make up the $20 billion accounting industry in Australia, studying a business degree with an accounting focus will put you in a strong position to kick-start your career. Being good with numbers is only part of the equation; accountants also need to be able to interpret financial data to help inform business decisions and communicate their findings clearly and effectively.
“Being taught by lecturers up to date with the latest trends in the industry makes such a difference. It was great being able to enjoy my student experience while working towards a degree that will help me so much further down the line. I will never forget my time at ICMS!”

Kristen Hargreaves
Bachelor of Event Management
The Bachelor of Event Management is your backstage pass to a professional business career in event management. From business events including meetings, exhibitions and conferences to weddings, festivals and fashion parades – a professional event manager can make any event look seamless.

**SUBJECT SNAPSHOT**

**Production and Design**

Event managers often have a flair for the creative. Production and Design is where you will harness that creativity to win over a real client and to develop the design and production elements of your event. Starting with promotion you will experiment with scriptwriting, voiceover, copywriting, and the social media campaigns needed to create a sought after event. You’ll sharpen your technical skills and learn production aspects like audio visual, lighting, sound and staging, room layouts and special effects. A field trip to a staging company will offer you an interactive experience in event staging.

**Operations and Logistics**

Site visits, event plans and a thorough working knowledge of event operations and logistics will keep you focused on running a smooth and stress-free event. You will take you on a back-of-house tour of an event venue to conduct your own site audit as you consider the logistics of a typical event. You will learn how to manage event operations taking into consideration project, labour, risk, financial, site and transport management issues that are all part of an event manager’s job. By developing your own logistics manual for a simulated event and using industry software you will gain the skills you’ll need to manage the logistics of any event.

**Event Practicum**

In your event practicum you have the opportunity to apply all your theoretical knowledge and practical skills to a real event with a real client. You’ll work with your classmates to manage an event from conception through to execution and evaluation. You’ll learn the practicalities of running an event like site and risk management and stakeholder management issues as well as budget management, time management and project management.

**YOUR FUTURE**

Event managers who have the skills and expertise to make any event look easy. Composed under pressure, an extraordinary event manager seamlessly brings together all the key elements required to create an outstanding guest experience. At ICMS we are in the business of training extraordinary event managers. Our graduates are experts in event management principles, are technically skilled, and have a working experience of the industry. Our Bachelor of Event Management graduates are trained to be professional leaders.

As your career develops, combining your knowledge and experience with a personal interest such as sport, business, arts or culture could lead to a wide range of new and fascinating career directions. Many of our graduates are working across the globe.

Positions include:
- Event Manager
- Event Producer
- Event Director
- Venue Manager
- Exhibition Manager
- Conference Manager
- Sponsorship Manager
- Festival Manager
- Theming Consultant
- Banquet Event Manager
- Incentive Manager
- Wedding Organiser

**DEGREE STRUCTURE**

**Duration:** 3 years full time

With a Bachelor of Event Management you will be career ready. You will combine business and management studies, specialised event subjects and up to 1,200 hours of industry training in 3 years of full-time study (or equivalent part time).

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When you study one of Australia’s best event management degrees at ICMS, you will learn the strategic management, practical and personal skills that will make you an outstanding event professional. Our close connections with industry and our reputation as event management experts will give you the start you need to excel in your career. From business events including meetings, exhibitions and conferences to weddings, festivals and fashion parades – a professional event manager can make any event look seamless.

When you study with us you experience our next generation education. At ICMS we believe in a curriculum that blends a thorough understanding of the theoretical principles of management with innovations in hands-on, practical education. You will manage real events with real clients. From conceptualising and pitching the event, to promotion and production, management and evaluation, you will experience every aspect of event management. The project management skills you gain are easily transferable to other sectors of business including marketing, business development and public relations, giving you a truly versatile degree.

The Bachelor of Event Management is your backstage pass to a professional business career in event management. From business events including meetings, exhibitions and conferences to weddings, festivals and fashion parades – a professional event manager can make any event look seamless.
What is your current role? Outline your professional experience.
I am an Event Director and look after large international incentives and conferences with a large team of people supporting me. In my role, I focus on development of our people, retaining incumbent clients and executing programs for cievents key client accounts.

I started at cievents more than four years ago as an Event Coordinator supporting a team of eight Event Managers and Directors. After working for cievents for 18 months, in July 2011, I was promoted to Event Manager and in June 2012, I moved into a Senior Event Manager role running larger programs and taking on international programs with larger teams working under me.

What career achievements are you especially proud of?
I operated an event in July 2014 in the position of 2IC for Flight Centre taking 3,350 delegates to Macau from all over the world. My role involved recruiting and managing all staff, inducting and training all staff and assisting the program director on all tasks. The event was a huge success. I organised flights, accommodation, food and beverage, boat and car transfers, registrations, pool parties, after parties, welcome night, half day conference and a gala awards ceremony – all in the space of 48 hours. Combine this with a language barrier, 3,500 fancy dress costumes, a delegate app, a team of 25 staff and a different time zone – it was exhausting but watching it all unfold was a super proud moment in my career.

I also ran an event in April 2013 for the fashion label Ermenegildo Zegna, where 200 journalists and members of the press were brought to Australia from all over the world for their annual wool awards ceremony. We had a number of A list celebrities attend the awards and managed all logistics for the VIPs including chartering planes. This event was run on a four-week turn around with very tough clients (one based in Milan and the other in Japan). I am very proud of this event as it elevated my profile within cievents.

I have also won three outstanding achievement awards at cievents over the past one and a half years for my contributions to the company’s growth and success.

How has your ICMS degree contributed to you achieving your professional goals?
My degree gives me credibility in the industry. It is a must-have in order to get a job at cievents so I can honestly say that without it I would not be where I am today. cievents respects the discipline of a degree qualification and the theoretical knowledge provides a significant head start when beginning in the industry in an entry level role. It has also helped me to move up more quickly within the company.

What were the major contributing factors to your decision to study at ICMS?
At the time I graduated from high school, there were very few respected degrees in event management. At a career day organised by my school, I found out about the ICMS Event Management degree. The degree structure and the qualification you receive were very appealing to me. I knew as soon as I graduated high school that I wanted to attend ICMS.

Tell us about your industry training placement
My experience at the Four Seasons Hotel Sydney was fantastic. I learnt so much about five star standards and discipline in the hospitality industry with regards to service, grooming and general day-to-day operations. I underwent a week-long extensive training induction program before beginning my banqueting role. This is where new starters meet management and learn about the standards in five star service in theory before practice. I stayed with the Four Seasons for just under two years after my industry placement finished. I enjoyed the position and loved working with the team there.

What were the highlights during your time at ICMS?
Industry experience was a highlight for me. I learnt most of my skills on-site at the Four Seasons during my nine months of training. It was a brilliant experience where I met some amazing people and learnt everyday event management skills.

What advice would you give to someone considering study at ICMS?
Do your research and make sure the degree you want to study is the right one for you. Event Management is a team focused industry and it is very fast paced. It is important that you truly understand what the degree/industry entails and be 110% sure that you just can’t live your life without being a part of it. Be prepared for incredibly long hours and some very hard work but be excited for this amazing travel, brilliant learning experiences and wonderful people you will meet along the way.
“The student body is truly culturally diverse, and I have learnt so much just being on campus. ICMS faculty, staff and students go out of their way to embrace students from all over the world, and this made a big difference to my student experience.”

So, Yessica Indah Sari
Bachelor of Hospitality Management
ICMS.EDU.AU/HOSPITALITY-MANAGEMENT

BACHELOR OF HOSPITALITY MANAGEMENT

From a 5 star New York hotel to a sundrenched island resort, the Bachelor of Hospitality Management could place you anywhere in the world. Turn your passion for professional service into a global career.

Hospitality is one of the world’s biggest industries with job opportunities in almost every country. Hospitality managers are in high demand and professionals are needed to fill roles in hotels, function centres, resorts, restaurants and airlines around the world. ICMS will get you there. ICMS has created a degree that makes sure our graduates were at the top of their profession in hospitality management. The Bachelor of Hospitality Management features the most comprehensive practical training program in Australia.

DEGREE STRUCTURE

Duration: 3 years full time

With a Bachelor of Hospitality Management you will be career ready. You will combine business and management studies, specialised hospitality subjects and up to 1,200 hours of industry training in 3 years of full-time study (or equivalent part time).

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The Bachelor of Hospitality Management blends the Swiss quality of hospitality with an Australian flair for business. You will experience the best of traditional and modern hospitality practice, gaining a superior hospitality education that is internationally recognised and highly regarded.

SUBJECT SNAPSHOT

Hotel Management Simulations

Think you’ve got what it takes to design and run the best hotel? Compete with other ICMS students and test your decision-making skills in a simulated but highly realistic environment. You will use advanced software that simulates hotel operations including front office, the lodging cycle and the application of yield management principles in forecasting demand. It is a great way to get you thinking like a hotel manager.

Gastronomy

Do you know that there is a relationship between people, place, food and drinks? In Gastronomy, you will evaluate food and drink from both a social and cultural aspect. You will also learn about the role of taste, nutrition and obesity in relation to diet and society. We will take you on a gastronomy study tour to discover modern trends and practices in hospitality, food and culture.

Operational Management and Cost Control

Engage with real clients on real hospitality events. In this subject you will work closely with your classmates to conceptually plan and implement an event for up to 200 guests. Working on weddings, functions, dinners and conferences, you will gain first-hand experience in working for clients with high expectations. This is a real-world test of your project management and teamwork skills.

YOUR FUTURE

A Bachelor of Hospitality Management can take you in many different professional directions, whether you would like to coordinate a conference or manage a multi-million dollar hotel. When you graduate with an ICMS degree, your industry experience and blend of practical and management training will see you ready for an impressive career in hospitality.

Our graduates are working around the globe. You could join them working in leading hotels and resorts, restaurants, conference centres and events companies around the world.

Positions include:

- Hotel Manager
- Hospitality Operations Manager
- Food and Beverage Director
- Accommodation Manager
- Food and Beverage Director
- Hospitality Operations Manager
- Property Manager
- Conference and Event Coordinator
- Resort and Spa Manager
- Cruise Ship Hospitality Operations Manager
- Sommelier
- Hospitality Consultant
- Restaurant and Bar Owner/Proprietor

In association with

Sofitel

Switzerland
What is your current role, and how did you get there?

I am currently the Corporate Sales Coordinator at Hyatt Regency Sydney, also assisting with managing Hyatt Regency Sydney's corporate accounts. I assist with new business pitches and consumer facing marketing and events.

I started my nine month paid internship at Shangri-la Sydney in their fine dining restaurant, Altitude. I worked there for two years while studying at the same time.

I then moved on to Park Hyatt Sydney as a food and beverage attendant where I was able to use my service skills learnt from my internship and from the Hospitality Practical subjects at ICMS. I was quickly promoted to Hostess, where I was the face of The Dining Room and was also responsible for promoting the restaurant to diners.

I was then headhunted by Pier One Sydney Harbour for the role of Food and Beverage Coordinator, responsible for promoting their restaurant and bar, and for the coordination of events such as those held on New Year’s Eve and for corporate and private events. I also trained staff on food and beverage admin and operations.

What career achievements are you especially proud of?

Whilst at Pier One Sydney, I implemented SOPs (Standard Operating Procedures) for administration, sales and operational duties.

How has your ICMS degree contributed to you achieving your professional goals?

ICMS gave me a great overall understanding of hotel operations and admin from events, food and beverage, front office, rooms and revenue management. I started as a corporate sales coordinator with no rooms background; however, my degree helped me fill that gap.

What were the major contributing factors to your decision to study at ICMS?

The close proximity of the beach, the ability to stay on campus at an affordable cost, the support from lecturers and industry training to get you into the industry, and the practical experience that was part of the degree.

What were your highlights during your time at ICMS?

Being a Residential Assistant.

What lessons did you learn from your industry training?

I learnt to bring what I had learnt theoretically into practice, and the industry training enhanced my ability to think on my feet.

What is the best thing about working in your industry?

No two days are the same. There is always a challenge to overcome while maintaining the integrity of the hotel’s brand and seamlessly making the customer’s journey remarkable.

What is your current role, and how did you get there?

I am currently the Corporate Sales Coordinator at Hyatt Regency Sydney, also assisting with managing Hyatt Regency Sydney's corporate accounts. I assist with new business pitches and consumer facing marketing and events.

I started my nine month paid internship at Shangri-la Sydney in their fine dining restaurant, Altitude. I worked there for two years while studying at the same time.

I then moved on to Park Hyatt Sydney as a food and beverage attendant where I was able to use my service skills learnt from my internship and from the Hospitality Practical subjects at ICMS. I was quickly promoted to Hostess, where I was the face of The Dining Room and was also responsible for promoting the restaurant to diners.

I was then headhunted by Pier One Sydney Harbour for the role of Food and Beverage Coordinator, responsible for promoting their restaurant and bar, and for the coordination of events such as those held on New Year’s Eve and for corporate and private events. I also trained staff on food and beverage admin and operations.

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What is the best thing about working in your industry?

No two days are the same. There is always a challenge to overcome while maintaining the integrity of the hotel’s brand and seamlessly making the customer’s journey remarkable.

Jessica Ho, Australia
Hospitality Management Graduated, 2016
Corporate Sales Coordinator, Hyatt Regency Sydney
“ICMS lecturers know what they are talking about, and are happy to share that knowledge! I feel confident going into my career knowing that I have had the best start possible.”

Laura Behrens
Bachelor of International Tourism
BACHELOR OF INTERNATIONAL TOURISM
ICMS.EDU.AU/INTERNATIONAL-TOURISM

Channel your adventurous spirit, business acumen and love of travel into a rewarding career. As an international tourism professional you will be responsible for the management, promotion and marketing of destinations around the world.

In the Bachelor of International Tourism you will focus on a range of tourism management considerations from accommodation and food and beverage to government policy, facilities management and sustainability. With specialist subjects in areas such as Global Wine Tourism and e-Commerce and Social Media you can shape your degree around your professional interests. The professional expertise of our teaching staff will ensure that you develop the in-depth industry knowledge and practical experience to be an industry leader in international tourism.

DEGREE STRUCTURE
Duration: 3 years full time
With a Bachelor of International Tourism you will be career ready. You will combine business and management studies, specialised international tourism subjects and up to 1,200 hours of industry training in 3 years of full-time study (or equivalent part-time).

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ICMS is a five time winner of the NSW Tourism Award for Excellence in Tourism Education. Channel your adventurous spirit, business acumen and desire for travel into a rewarding career. As an international tourism professional you will be responsible for the management, promotion and marketing of destinations around the world.

SUBJECT SNAPSHOT
Destination Sales and Marketing
When marketing a destination you need to get inside the mind of the tourist and use this insight to make strategic decisions. In Destination Sales and Marketing you will study a range of topics from the psychology of purchase decisions to strategic marketing planning. You will review data from tourism case studies and consider factors such as positioning, branding, traditional and online marketing tools to identify and design your own sales and marketing initiatives.

Destination Management Issues
Whether it is political unrest, rising sea levels or increased development, there are many ways that the natural and built environments can be impacted by change. In Destination Management Issues, you will learn how to analyse these variables and consider the future sustainability of destinations and the tourism industry. You will learn about the concepts of crisis management and the appropriate strategies to assist a tourism organisation or destination in crisis. You will write a tourism journal article based on your research of a current issue of your choice.

Global Trends in Hospitality and Tourism
The physical, cultural and economic aspects of destinations can differ vastly across the globe. Global Trends in Hospitality and Tourism is a comprehensive examination of the similarities and differences between worldwide destinations. This will prepare you for a global career and also help you to understand the current and predicted trends in the international tourism market.

YOUR FUTURE
A career in international tourism can be as exotic and colourful as its destinations. Understanding what motivates tourists and meeting their needs can be both emotionally and financially rewarding. When you graduate with a Bachelor of International Tourism, your award-winning education and blend of industry experience and management training will turn your passion for travel into a successful career. Many of our graduates are working across the globe and Australia in leading hotels and resorts, government organisations and travel companies.

Positions include:
• Guest Relations Manager
• Resort Manager
• Airline Operations Manager
• Travel or Tourism Consultant
• Tour Wholesaling and Operations
• Tourism Business Manager
• Regional Destination Manager
• Destination Development Manager

...
What is your current role? Outline your professional experience.

In my current role as Direct Sales Consultant with Hamilton Island Enterprises, I work in the Direct Sales Team based in Sydney. With my knowledge of the local and international markets, I work with the general public to create hotel and flight bookings suited to their needs.

What career achievements are you especially proud of?

At Hamilton Island Enterprises I was nominated for an Eminence Award and received a Silver Award for teamwork. I was also the top salesperson and won many incentives for my high performance, even though I had limited sales experience at the time.

How has your ICMS degree contributed to you achieving your professional goals?

Connections are invaluable. I have made contacts through former students and lecturers, industry training and extra-curricular activities. The opportunity to be interviewed for the role at Hamilton Island was made possible through a connection made at ICMS. In addition to that, in all my working roles I have used skills developed at ICMS from business and tourism specialty subjects.

What were the major factors contributing to your decision to study at ICMS?

I wanted to study business as it covers a broad range of employment opportunities. I liked the idea of being able to study tourism with my business degree. ICMS was the only place that offered this mix.

Tell us about your industry training placement experience

My industry training experience at Swain Tours was invaluable. During my final two years at ICMS I continued to work casually with Swain Tours.

What were the highlights during your time at ICMS?

My exchange trimester at César Ritz College in Switzerland. It was an incredible experience to study in a new country and travel to new places on weekends. I have lifelong memories from this trip.

I was also awarded a full Academic Scholarship for my third year of study. My hard work was acknowledged and I appeared on the Dean’s List twice.

Lastly, I worked for the Communications Team and Student Mentor Programs, which I loved.

What advice would you give to someone considering study at ICMS?

ICMS is a place full of connections. At ICMS I made wonderful friends who I still see today. We share the same passion for success and formed a special bond I don’t think would have been possible at a larger university. My advice is to be open to the new opportunities ICMS presents you with and get involved in the different networks.
“Studying property has opened doors towards my future career. The industry placement program has also allowed me to network with professionals in the industry.”

Brett Johnson
Bachelor of Property (Development, Investment & Valuation)
Property managers are in demand worldwide for their ability to manage complex issues related to real estate such as purchase, sale, leasing, valuation and development. Almost every large to mid-size company in the world has real estate assets which require managing. Property Managers are needed in all of these businesses, to ensure company assets contribute to a company’s profitability.

With a professionally recognised property degree from ICMS you have huge earning and employment potential in areas as diverse as industrial, rural, commercial and residential property. Positions range from small property management firms to large commercial development companies.

DEGREE STRUCTURE

Duration: 3 years full time

With a Bachelor of Property (Development, Investment and Valuation) you will be career ready. You will combine business and management studies, specialised property subjects and up to 1,200 hours of industry training in 3 years of full-time study (or equivalent part time).

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Buying, selling, valuing and negotiating – markets and people move fast in real estate and property managers need to have resourcefulness and business acumen to stay ahead. At ICMS we train you to think like a property specialist. Working with real-world scenarios you’ll learn how to make informed business decisions, thinking strategically to predict the movements of industry.

SUBJECT SNAPSHOT

Building Construction
Property managers need to be the experts about buildings and developments. They may not be working as engineers, but they need to know how buildings are constructed, the types of materials and building techniques used, and how to analyse plans and understand contracts. From development proposals to project managing a major development, you will learn the essentials in building construction. You will also learn the jargon and negotiation skills for working with builders, tradesmen, architects, engineers, and government agencies.

Commercial Valuation
Commercial property values can be influenced by location, size, expenses, and leasing revenue just to name a few. You will learn how commercial valuation professionals research and report on the value of a commercial property. You will develop your knowledge further when you examine the commercial mediation and arbitration procedures that can be a part of the commercial valuation process. You will investigate the best strategies for performance and analyse commercial valuations that may be used for financial reporting, insurance, litigation, tax or sales.

Property Investment and Finance
Property development involves investment and a sound knowledge of financial principles. It can be the difference between a development triumph that is a commercial success, and one that ends up losing money. Your financial plan will help you answer questions like: Should I renovate or demolish and rebuild? Should I seek out other investors? Is this project financially viable? Any property development project will require financing and this subject will introduce you to the essential financial concepts you’ll need.

YOUR FUTURE

Property managers are leaders in the business of buildings – from property acquisition and development, to use and maintenance, marketing and finance, and valuation and sales. Property management has become a global industry with a shortage of qualified professionals for many key roles. At ICMS we are the management specialists, training you for an international career as a property management leader.

When you graduate with a Bachelor of Property (Development, Investment and Valuation) you industry experience and specialist introduction to the Property Management industry. Working with real-world scenarios you’ll learn how to make informed business decisions, thinking strategically to predict the movements of industry.

Positions include:
• Facilities Manager
• Strata Manager
• Business Manager
• Portfolio Manager (Corporate)
• Retail Centre Manager
• Operations Manager
• Contract Manager
• Project Manager
• Senior Property Manager
At ICMS we train you to think like a property manager. Working with real-world scenarios you’ll learn how to make informed business decisions, thinking strategically to predict the movements of industry. Property managers are wanted worldwide for their ability to manage complex issues related to real estate such as purchase, sale, leasing, valuation and development.
I love how I can relate the business management aspect of the industry to my passion for sports.

Nathaniel Page  
Bachelor of Sports Management
BACHELOR OF SPORTS MANAGEMENT
ICMS.EDU.AU/SPORTS-MANAGEMENT

The Bachelor of Sports Management is a well-rounded and multi-disciplinary qualification that prepares you for sports management leadership.

DEGREE STRUCTURE
Duration: 3 years full time
With a Bachelor of Sports Management you will be career ready. You will combine business and management studies, specialised sports subjects and up to 600 hours of industry training in 3 years of full-time study (or equivalent part time).

SUBJECT SNAPSHOT
Contemporary Health Issues
Constant striving to improve puts great strain on an athlete’s body and mind. New drugs, treatments, equipment, techniques and laws of the game, bring many new problems along with their intended improvements. In Contemporary Health Issues you will learn to identify these changes and to make management decisions when dealing with them.

Sports Psychology Health and Wellbeing
The psychology and wellbeing of an athlete can have a significant impact on their sporting performance. Understanding how sports psychology can influence the mental focus, confidence, injury recovery and mental and physical health of an athlete can make a big difference to how you work with them as a manager. In Sports Psychology Health and Wellbeing you will develop your understanding of the core principles of sports psychology. You will learn to identify an athlete with a sports-related psychology issue and write an intervention program to improve their wellbeing.

Player and Performance Management
A skilled sports manager must know how to motivate their athlete or team to strive for peak performance. Regular performance management techniques such as behavioural contracts and practical goal setting help the athlete and manager to each understand their professional expectations. From athlete assessment to setting long term goals, you will learn how to manage and maximise the performance of athletes and teams.

YOUR FUTURE
When you are working in an industry that is loved by millions it’s important that you have the resilience, confidence and determination to stay level-headed when making management decisions. Practical experience and in-depth business and industry knowledge is essential when representing an athlete, team or organisation. Sports managers must be skilled all-rounders who can manage media pressure, assist in negotiations between owners and players of professional sports teams, provide motivational support to athletes, understand the legal implications of a contract, and ensure that their clients are getting the performance support they need to keep them competing at the highest level.

At ICMS we are in the business of training extraordinary sports managers. Our graduates are experts in sports management principles, are technically skilled, and have a working experience of the industry. Our Bachelor of Sports Management graduates are trained to be professional leaders.

Positions include:
- Player or Team Manager
- Sports Promotion and Sponsorship Manager
- Events Manager
- Merchandising Manager
- Sports Marketing Manager
- Facilities Management
- Fitness Manager

When you graduate you will be ready to step into this exciting and rewarding industry. ICMS follows the industry needs and is in the business of training leaders.

The largest events on the planet are all sports-related – FIFA World Cup, the Olympics and Tour De France to name a few. Professional sports management spans everything from the management of elite athletes and major teams to the administration of mass market, mass participation sports and the myriad of industries and government bodies that support them. The business of sports management requires people with skills across many areas, including management, marketing, law, finance, commercial development, sponsorship, event management, player and performance management, coaching, psychology, human performance and health.

## DEGREE STRUCTURE

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<td>3</td>
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<td></td>
<td>Specialisation</td>
<td>Sports Psychology, Health and Wellbeing</td>
<td>100</td>
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<tr>
<td>Trimester 3</td>
<td>Core</td>
<td>Business Statistics</td>
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<td>Core</td>
<td>Business Economics</td>
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<td>Specialisation</td>
<td>Facilities Management</td>
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<td></td>
<td>Specialisation</td>
<td>Introduction to Sports Law</td>
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<td>Trimester 4</td>
<td>Industry Placement</td>
<td>Industry Training</td>
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<td>Trimester 5</td>
<td>Core</td>
<td>Career Planning and Strategy</td>
<td>200</td>
<td>3</td>
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<td>Specialisation</td>
<td>Innovation in Sports Management</td>
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<td></td>
<td>Specialisation</td>
<td>Risk Management in Sport</td>
<td>200</td>
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<td>Other</td>
<td>Applied Leadership</td>
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<td>Trimester 6</td>
<td>Core</td>
<td>Research Methods</td>
<td>300</td>
<td>3</td>
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<td></td>
<td>Elective</td>
<td>Elective</td>
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<td></td>
<td>Specialisation</td>
<td>Promotions and Sponsorship</td>
<td>300</td>
<td>3</td>
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<td>Specialisation</td>
<td>e-Commerce and Social Media</td>
<td>300</td>
<td>3</td>
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<tr>
<td>Trimester 7</td>
<td>Core</td>
<td>Strategic Management</td>
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<td>3</td>
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<td></td>
<td>Specialisation</td>
<td>Sports Media Management</td>
<td>300</td>
<td>3</td>
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<td></td>
<td>Specialisation</td>
<td>Performance Management in Sport</td>
<td>300</td>
<td>3</td>
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<td>Trimester 8</td>
<td>Elective</td>
<td>Elective</td>
<td>300</td>
<td>3</td>
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<tr>
<td></td>
<td>Specialisation</td>
<td>Research Project</td>
<td>300</td>
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</tbody>
</table>

Professional sports management is a multi-billion dollar industry. Whether you are interested in managing an individual athlete, sporting team or organisation, your ICMS Bachelor of Sports Management will train you to be a leading sports management professional.
ICMS alumni Amy Edwards made such a good impression during her internship that she now works full-time in events at the Sydney Swans Football Club.

What is your current role? Outline your professional experience.
I am an Events and Hospitality Coordinator for the Sydney Swans Football Club. In this role I take care of Corporate Hospitality clients for both match days and events. I have been at the Swans full-time since January 2015.

The Sydney Swans is a professional Australian rules football club, based in Sydney, which plays in the Australian Football League.

What career achievements are you especially proud of?
While working as a waitress at a Mexican restaurant I met the General Manager of match day and events for the Sydney Swans. I was fortunate enough to leave an impression where I was offered an internship which I could use as my industry experience. Through hard work and determination I was offered a full-time role at the Swans.

After a year of successfully executing events and match days I was offered a promotion. I now look after all Corporate VIPs on match days and have my own events which I look after from conception to execution.

How has your ICMS degree contributed to you achieving your professional goals?
Having studied Sports Management I have been able to come straight into the sporting world with a good understanding of match day activations, sports law and sports marketing. I have been able to find my confidence a lot quicker than if I had not studied this course.

What were the major contributing factors to your decision to study at ICMS?
ICMS allowed students to be creative, to live and study in an amazing location, all whilst gaining invaluable industry experience.

What were your highlights during your time at ICMS?
A highlight of my time at ICMS was being a part of the ICMS netball team in the first year where ICMS students participated in the Eastern University Games. This was a great way to emphasise how much the college has to offer and to show how it is developing. I also lived on campus for two terms where I met some lifelong friends.

What would be your advice to someone considering studying at ICMS?
From my own personal experience, ICMS provided me with the flexibility to do my course how I wanted to, in the time frame I wanted to, while looking out over Manly beach and, best of all, you get industry experience. It’s a no brainer!

What is the best thing about working in your industry?
I work in a very fast-paced environment where no match day or event is the same. There are lots of once-in-a-lifetime opportunities and memorable moments that we get to be a part of.

Amy Edward
Bachelor of Sport Management, 2016
Events and Hospitality Coordinator, Sydney Swans Football Club

Some of the best events in the world are sporting events. I get to work with amazing people and watch the footy!
Master your destiny

Standing out in today's competitive job market is critical. Our postgraduate degrees combine a solid and practical grounding in business fundamentals with research focused industry training in which you will work in an organisation for up to 600 hours and apply your knowledge to real business issues.

Your postgraduate experience will be personalised, subjects tailored to your career interests and a faculty dedicated to your success.

Your advanced knowledge of the fundamentals of management, accounting, marketing, strategic intelligence and finance will make you more attractive to hiring managers and give you the skills to hit the ground running once you’ve landed a position.

Become a master of your own destiny. Our Masters graduates are analytical problem solvers, with a depth of industry knowledge and professional industry experience. They leave ICMS ready to succeed as global business leaders.
Options for the Masters program includes:
- Day and night classes.
- Manly and City Campus for classes.
- FEE-HELP available for Australian citizens.

**Master of International Business**
2 Years
The Master of International Business trains you in the strategic thinking and international business skills required to be a leader in global industry. You will examine global perspectives on key areas of business such as trade and finance, economics, accounting, marketing, human resources and people management while developing your expertise in cross-cultural business management. Our Master of International Business graduates will engage with international markets as leaders of industry, in Australia and across the globe.

**Master of Event Management**
2 years
The Master of Event Management is designed for working professionals seeking formal qualifications and students who wish to develop knowledge and skills relevant to the event sector. Successful events can result in sustainable social, economic and infrastructure outcomes and are emerging as a key strategy for communities coping with globalisation and the new economy. Underpinned by a strong emphasis on the international event sector, the Master of Event Management is designed to develop strategic management skills and knowledge that may be applied to the delivery of events in a range of local, national and global settings.

**Master of Management**
(Tourism and Hospitality)
2 Years
The Master of Management (Tourism and Hospitality) trains you to be a business leader in the growth industry of tourism and hospitality. This major in the Master of Management lets you shape your study around your experience and professional interests in tourism and hospitality, while gaining a postgraduate degree that is grounded in the fundamentals of business leadership. Graduates work in strategic international management roles across the private and public sectors including destination sales and marketing, travel and tourism consultancies, conference and event management, wholesale and operations, tourism bureaus, management, attractions and resort management.

**Master of Management**
2 Years
The Master of Management (Management and Organisations) is designed to sharpen your industry knowledge and prepares you for a leadership role in business. Alongside business essentials such as economics, finance, marketing, and accounting you will also examine contemporary business practices such as leadership and innovation, and media management. You will further your understanding of best practices for managing people and organisations and develop advanced skills in strategic intelligence.

**Graduate Certificate of Business**
6 months
The Graduate Certificate of Business is the perfect platform for further postgraduate study. It is also a globally recognised qualification in its own right. Completing five subjects (one semester) of study it is ideal for:
- Professionals who have already received a Bachelor’s degree and would like to upgrade their qualifications;
- International students seeking a formal qualification following completion of their semester with ICMS;
- Professionals who do not hold a Bachelor’s degree, have over five years of relevant work experience and wish to gain a postgraduate qualification.

Upon successful completion of the Graduate Certificate in Business, students may apply for admission to the Master of Management.

**Graduate Certificate in Event Management**
6 months
The Graduate Certificate in Event Management (GCE) is designed for working professionals seeking formal qualifications and students who wish to develop knowledge and skills relevant to the event sector.

You will learn how to critically interpret and evaluate the impacts, trends and issues associated with event management, as well as how to effectively communicate with a wide range of stakeholders associated with event management. You’ll also explore the key marketing techniques concepts used to promote successful events.

Upon successful completion of the Graduate Certificate in Event Management, students may apply for admission to the Master of Event Management.

For more information visit icms.edu.au/postgraduate
ICMS has an inclusive approach to education – we help our students to achieve their career goals whether it is directly through our Bachelor degrees or via our pathway programs with Aspire Institute.

Aspire Institute is another way for you to start your ICMS degree. At ICMS we know that past academic results aren’t always an indicator of your future academic success. We support your transition to further study with the following programs from the Aspire Institute: Diploma programs, Australian Foundation program, English language programs, and the Postgraduate Qualifying Program.

**Choose Your Pathway**

**Extended Pathway**
- Entry from Year 11, IELTS 3.5 overall or equivalent

**Standard Pathway**
- 16 months (Entry from Year 11, IELTS 5.5 overall or equivalent)

**Fast Track Pathway**
- 8 months (Entry from Year 12, IELTS 6.0 overall or equivalent)

**English Language Program**
- Duration dependent on English level

**Australian Foundation Program**
- 2 trimesters

**Diploma**
- 2 trimesters (Internship included as part of Bachelor degree)

**2nd Year ICMS Bachelor Degree**

Note: Diploma programs may be taken as stand-alone higher education qualifications.

Note: Diploma of Business Management is a two trimesters induction and does not include industry training.
WHY ASPIRE INSTITUTE?
All Aspire students are a fully integrated part of the ICMS student community. You attend lectures at our campuses in Manly and receive additional learning support including study skills, academic mentoring and academic English support. You also enjoy free access to all campus facilities. Students choose Aspire Institute for the following reasons:

Academic excellence and support
Programs are taught by our respected ICMS academic staff. We prepare you for a smooth transition into a Bachelor degree with personalised attention, small class sizes and continuous academic support.

Pathway to ICMS degrees
You are guaranteed entry into your chosen ICMS Bachelor degree upon successful completion of the pathway program.

A beachside campus environment
Aspire students study and live in one of Sydney’s most popular and spectacular suburbs, Manly.

Exceptional student experience
The exceptional student experience extends beyond the classroom with sporting groups, tours and activities to build your social network.

Internship opportunity
A critical part of training for your future career is practical experience. An internship opportunity will provide you with professional experience and help you connect with industry.

Pathway to ICMS degrees
Students choose Aspire Institute for the following reasons:

- Students enjoy free access to all campus facilities.
- They receive additional learning support including study skills, academic mentoring and academic English support.
- They are guaranteed entry into their chosen ICMS Bachelor degree upon successful completion of the pathway program.
- Aspire Institute offers a beachside campus environment in Sydney’s most popular and spectacular suburb, Manly.

Diploma Programs - The Diploma programs can be completed as a qualification in their own right or as a pathway program to an ICMS Bachelor degree. Diplomas are available in most ICMS specialisations and the subjects you complete will count towards your ICMS degree. Upon successful completion of your diploma, you can directly enter the second year of the ICMS Bachelor degree.

<table>
<thead>
<tr>
<th>Program</th>
<th>Duration</th>
<th>Entry requirements: Academic</th>
<th>Benefits of this program include:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diploma of Business Management</td>
<td></td>
<td></td>
<td>• Direct entry into the first year of a Bachelor degree or a pathway program delivered by Aspire Institute, depending on your academic results.</td>
</tr>
<tr>
<td>Australian Foundation Program</td>
<td></td>
<td></td>
<td>• Business-focused content to help you hone skills relevant to your degree.</td>
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<tr>
<td>Diploma of Business Management</td>
<td></td>
<td></td>
<td>• Small class sizes for more individual attention and support for ESL (English as a Second Language) speakers.</td>
</tr>
</tbody>
</table>

Entry Requirements:
- Academic: Completion of year 11 or equivalent
- English Language: IELTS 6.0 overall
- 5.5 in speaking and 5.5 in writing or equivalent.
- Note: if you are progressing to an ICMS Bachelor degree, the internship will be part of the second year of your degree. If you’re not progressing to an ICMS Bachelor degree, the internship module fee is $3,200.

Course Structure:
- Diploma as a pathway to an ICMS Bachelor degree: 8 months full time
- Note: Diploma of Business Management is a qualification in its own right and does not include industry training.

English Language Programs - The Academic English program helps you to improve your English language skills required for further study. General English programs are also available for students who wish to improve their basic all round English language skills. Delivered in Manly Level 1 and 2, 46 - 48 East Esplanade Manly.

Benefits of the Academic English Program include:
- Develop the English proficiency level required to enter directly into a Bachelor degree or a diploma.
- Experience a high level of individual support with classes limited to 18 students.
- Learn the essay and report writing, presentation, and critical thinking skills required for success at ICMS.

Duration: 8 months full time
Entry requirements: Academic: Completion of year 11 or equivalent
English Language: IELTS 5.5 overall or equivalent
Cost: $22,000

For the latest important dates go to aspire.edu.au/apply/intake-dates/
For the latest entry requirements go to aspire.edu.au/apply/entry-requirements/
Passionate sports-people, aspiring athletes or those looking to explore a career in the rapidly growing sports industry are now able to gain a Diploma qualification, whilst developing their athletic capabilities.

A perfect blend of business, sport management and athletic development subjects, the ISCA Diploma of Sports Management (High Performance) presents students with an opportunity to achieve sporting and academic success, and seek further pathways into higher education.
OUR PATHWAY
Diploma of Sports Management (High Performance)

The Diploma program can be completed as a qualification in its own right or as a pathway program to an ICMS Bachelor degree. Upon successful completion of the Diploma, students have the option of continuing their studies with a Bachelor of Sports Management degree offered by ICMS.

Our Advantages
ISCA students are a part of the greater ICMS student community, with an average day involving coaching, training and strength & conditioning in the morning and classes in the afternoon. You don’t just attend lectures – you receive additional learning support including study skills, academic mentoring and first-class coaching programs. Students choose ISCA for the following:

Academic Excellence and Support
The High Performance curriculum has been developed and constructed by leading sports experts and academics. Our high performance subjects not only help students achieve their sporting aspirations, but also enable them to understand nutrition, sports psychology, injury prevention & management, and overall athletic development.

Pathway to Bachelor of Sports Management at ICMS
Upon completion of the Diploma of Sports Management (High Performance), you may wish to continue your studies and transition into the second year of a Bachelor of Sports Management at ICMS. ISCA prepares you for a smooth transition with personalised attention, small class sizes and continuous academic support.

A High-Performance Campus Environment
ISCA students enjoy state of the art training facilities including high performance weight training and testing areas, playing fields, pool & recovery centre, dedicated sports medicine clinic, and quality teaching spaces.

Exceptional Student Experience
The exceptional student experience extends beyond the classroom with structured sports programs, field trips and guest speakers to build your professional network.

Internship Opportunity
A critical part of training for your future career is practical experience. An internship opportunity will provide you with professional experience and help you connect with key contacts in your chosen industry.

Admission Criteria
Academic
Completion of Year 12 with Band 2 or above in English. Applicants with documented work experience and/or completion of a Certificate IV qualification (or equivalent) will also be considered.

English Language Requirements
IELTS 6.0; TOEFL 69

Domestic Student Fees
$24,750

International Student Fees
$29,808

Articulation, RPL and Credit Arrangements (if applicable)
Students who successfully complete the Diploma of Sports Management (High Performance) are eligible to articulate into the ICMS Bachelor of Sports Management. Credit will be granted for a total of eight subjects. Similarly, students who successfully complete the Diploma of Sports Management may apply for direct entry into one of ICMS’ undergraduate degrees.

Note: If you are progressing to the ICMS Bachelor of Sports Management degree, your internship may contribute to the industry training placement located within the second year of your degree.

www.iscaustralia.edu.au
TRAVEL AND STUDY IN THE US ON OUR EXCHANGE PROGRAM.

ICMS offers two exciting Exchange programs in the US. Exchange means that you swap places with a student from the overseas University. So you just pay your fees like you would normally to ICMS and you take your classes overseas instead. It’s a really great opportunity to get some international experience on your resume, make new friends and to learn about another culture.

San Francisco State University (SFSU)
San Francisco has been consistently acclaimed as one of the top ten visitor destinations in the world. Its growing hospitality industry is the city’s largest employer. At the heart of this dynamic setting is the Department of Hospitality and Tourism Management, within the School of Business at San Francisco State University.

San Francisco State University (SFSU) is located near the pacific ocean in the calm south-western quadrant of San Francisco. SFSU was founded in 1899 and is a public University with over 30,000 students. SFSU has over 2,000 international students from 96 different countries.

ICMS students who are eligible, can take a semester of study at SFSU in the USA springtime.

Find out more: www.sfsu.edu

Johnson & Wales University (JWU)
Johnson & Wales University (JWU) was founded in 1914 in Providence, Rhode Island. JWU has over 17,000 students spread across 4 campuses. The largest campus is in Providence which is located just a 45 minute drive from Boston and a 3 hour drive to New York City. Other campus locations include North Miami, Denver and Charlotte.

JWU offers the largest Hospitality program in the USA, however they also specialise in Retail Marketing, International Business, Culinary Arts, Sports Entertainment and Event Management. www.jwu.edu/providence

Students across all specialisations at ICMS, if eligible, are able to study a semester at JWU. Students can go in either the USA Spring or Autumn each year.

How do I become eligible to go on Exchange?
You need to be enrolled in an ICMS Degree, have a Grade Point Average of 2.7/4.0 and completed at least 30 credit points towards your ICMS Degree.

• Other criteria may apply. Exchange is open to both Australian and International students.
Intern like a BOSS

A practical way to strengthen your skills in your field of study, structured as part of your degree as a stepping stone to get you the job after you graduate.

How does it work?
We have an impressive network of industry partners. These leading companies provide invaluable industry insight and experience to help shape your qualifications and ensure they are in line with industry best practice. Not only will this make you more employable, it will also help to reinforce all that you have learnt in the classroom.

Stage 1: Pre-Placement Program
During your first year of study you will undertake a Pre-Placement Program. You will prepare a resume, practice interview techniques and gain the necessary knowledge and skills to secure your placement. The Pre-Placement Program is delivered by our team of industry training consultants who provide coaching and guidance. This valuable experience will prepare you for your placement and equip you with skills for future employment.

Stage 2: Industry Training Placement
You will complete your industry placement with one of our industry partners. There are no college fees during your industry training period as you will be on placement with one of our prestigious ICMS industry partners. This is an opportunity to demonstrate the skills and knowledge you have learnt at ICMS, gain valuable contacts in your chosen field of study as well as gain practical “real world” experience that enhances your career.
Alongside the challenging academic curriculum, the 6 to 9 month work placement program is an integral component of every ICMS course and degree. All students have the opportunity to learn the key requirements of their chosen career focus area in the actual engine room of industry. Real life work experience translates into real life success for ICMS graduates, almost 90% of whom graduate with a job in their chosen field (ICMS internal survey). This outcome can be directly tied to more than 1000 industry partners aligned with the College and its career-focused curriculum.

“Our industry contacts are your industry contacts,” ICMS Founder and President Darryl Courtney-O’Connor tells students. Owing to the depth and breadth of the industry partners with whom ICMS collaborates, students can find a placement that truly suits them. ICMS places such a premium on industry placements because this experience offers students an inside track to a job in their chosen profession. It’s a win-win-win scenario, for the students, the industry partners and for ICMS itself.

“ICMS puts student outcomes as paramount as they are the key to our reputation,” Courtney-O’Connor said. The ICMS graduate employment rate is better than the top 2 QS ranked Australian Universities. The latest GLT (Graduate Indicators for Learning and Teaching) survey showed that more than three quarters of ICMS students have a full time job within four months of graduation. (GLT) ICMS believes that it is the quality of the theory taught in the castle on the hill in Manly, combined with the compulsory work placement students undertake as part of their degree, that results in ICMS students getting such good outcomes in the job market.

It takes more than studying academic subjects to succeed in today’s competitive job market, a reality embraced by the International College of Management Sydney (ICMS) with 100% of students gaining work experience before they graduate.
Over the past five years, the International College of Management, Sydney (ICMS) has worked with over 1000 industry partners, a milestone that places ICMS at the forefront of career-focused higher education in Australia.

ICMS is located on the Northern Beaches, NSW, just outside Sydney, but work experience through industry partners can take students abroad. Long term partner, Walt Disney World Resort in Florida has hosted 58 students over the years.

Closer to home, Northern Beaches Council has hosted 12 students, Lakeba Group - 24 students and Novotel Sydney Manly Pacific - 26 students.

"Reaching this milestone speaks volumes about how serious we are about working with industry partners to ensure our students are leaders in their fields and highly employable," ICMS CEO and President Dr Dominic Szambowski said.

"Thank you to all our industry partners over the years for partnering with us as we shape the leaders of tomorrow. We appreciate your support, your investment in our students and your willingness to mentor within your organisations."

ICMS offers university level degrees in disciplines ranging from sports management and international tourism to hospitality, events and property management.

With industry partners crossing the spectrum from global events agency CIevents, the world’s largest commercial real estate and investment company, CBRE to the Sydney International Convention Centre (ICC), the Football Federation Australia (FFA) and Sydney-based Australian Rules Football team, GWS Giants, ICMS students are given the opportunity to be at the coalface of the industry of their chosen discipline.

"Industry partners, both in Australia and abroad, offer ICMS students the opportunity to complete the work integrated learning component built into each degree. The ICMS Industry Training placement entails working for up to 1200 hours (approximately nine months full-time) for undergraduate degree students. This is an opportunity for students to prepare for their future professional careers by gaining relevant experience in their chosen industry, learning skills required and gaining valuable contacts and networks."

For many students, these internships translate into employment post-graduation, with almost 90% of ICMS students employed in their field before they graduate. There are over 1000 industry partners on the ICMS database, and in each period of work placement, ICMS works with over 100 industry partners.

There are also a number of industry partners with ICMS alumni at the forefront of the organisation, a fantastic scenario of past students giving current students the opportunity to take their first steps up the ladder of their chosen career. ICMS alumna, Alejandro Jara, founder of Black & White Waiters, offers an annual scholarship opportunity to current hospitality or events management students.
to make graduates more EMPLOYABLE

As Australia’s leader of career-focused education, ICMS ensures graduate employability and work integrated learning is a focal point of our curriculum. From day one, students are encouraged and inspired to dream big and explore all opportunities available to them.

Improving your employability skills will help you graduate with the best prospect of securing a job in your field of study. Combine these tips with what you learn in the classroom, and you might just find yourself ahead of the pack when you graduate:

1. **Work experience**: When you study at ICMS, industry experience is a requirement of your qualification. Graduates are able to highlight their practical experience giving them the makings of a fantastic resume. Industry experience is the most effective way to develop the skills you will need to succeed in your professional life.

2. **The right experience**: Students are encouraged to embrace volunteer opportunities and to obtain a casual job gaining valuable experience in the workplace. These skills along with your industry training in your chosen field is a winning combination. Make sure the experience you have aligns with your future career goals. Remember you may need to start at the bottom of the ladder you want to climb.

3. **Communication is key**: Emails, presentations, social media posts, monthly reports – writing effectively and for your target audience is a skill that needs to be developed. How you write is critical in communicating in the workplace and is a reflection of you as a professional. Learn to use the appropriate tone and terminology in all communication.

4. **The art of diplomacy**: Treat others how they want to be treated, be respectful and appreciate other opinions.

5. **Find your own voice and make it heard**: Our smaller class sizes with a focus on presentations and group assessments will develop your confidence in addressing others. Whether speaking potential clients, contributing in a team meeting or pitching an impressive idea, ICMS will give you the tools to build that confidence.

6. **Get connected**: In a digitally connected world, you must be comfortable with using new technologies. Update in social media, know your Snapchat from your Facebook and Instagram – not just as a user, but also as a generator. As for basic office software, be the employee that knows the shortcuts and how to use programs effectively.

7. **Money management**: Even if your particular role doesn’t call for an intimate knowledge of the economy, finances or budgets, be knowledgeable in these areas. It will set you apart from the rest of the pack.

8. **Networking is crucial**: Broaden your network, embrace connections both professionally and personally. At ICMS you will make lifelong friends, local and international connections. Remember: although creating these networks and your social media presence can keep you connected, it also allows others access to your past interactions. Therefore, “don’t burn your bridges”.

9. **Finding the answer**: There are no limits to what you can achieve if you don’t stop learning. Technology allows us access to readily available information instantaneously. If you don’t know something, don’t be scared to ask.

10. **Thicken your skin**: An expert in anything was once a beginner. Accept new challenges where you may make mistakes. Learn to be realist and accept constructive criticism. The CEO of a company started somewhere, and often the greatest business success stories were created where hard lessons were learnt.

Choosing to study at ICMS and gaining valuable industry experience will help you kick-start your career and stand out from the crowd. Industry experience is part of all ICMS qualifications and our industry partners and faculty embrace these tips, holding them front and centre when engaging with ICMS students.

*Kantar Millward Brown. Versus a set of key competitors based on n=46 leading industry brand partners of ICMS (from a list of 140 leading industry brand partners)*
position yourself

When it is time to embark on your industry training, we work closely with you to find a suitable placement that is the best fit for your skills, interests and professional goals. Your industry training could take you anywhere in Australia, or internationally. We have opportunities in major cities as well as in regional areas. It is all about finding the best placement for you.

Positions include:
- **Business Management**
  - Trainee Assistant Manager
  - Sales Assistant
  - Financial Research Assistant
  - Accounts and Finance Assistant
  - Buyers Administration Assistant
  - Marketing Assistant
  - Internet Marketing Administrator
  - Recruitment Assistant
- **Event Management**
  - Conference Coordinator
  - Events Coordinator
  - Events Assistant
  - Reservations Coordinator
  - Marketing Assistant
  - Functions Coordinator
  - Guest Services Coordinator
  - Banquets Assistant
- **Hospitality Management**
  - Food and Beverage Attendant
  - Banquet Wait Staff
  - Guest Service Agent
  - Reservations Coordinator
  - Porter/Concierge Attendant
  - Housekeeping Attendant
  - Human Resources Assistant
  - Sales and Marketing Assistant
- **International Tourism**
  - Tour Guide
  - Attractions Coordinator
  - Travel Sales Agent
  - Marketing Agent for Tourism
  - Reservations Coordinator
  - Hospitality Hosts
  - Tourist Information Guide
  - Sales and Marketing Assistant
- **Property (Development, Investment and Valuation)**
  - Portfolio Assistant in Strata Management
  - Leasing Coordinator
  - Real Estate Sales Representative
  - Assistant Development Consultant
  - Assistant in Property Management
  - Property Marketing Coordinator
- **Sports Management**
  - Sponsorship Assistant
  - Media and Communications Assistant
  - Assistant Gym Manager
  - Holiday Resort Sports Coordinator
  - Sports Analyst
  - Merchandising and Ticketing Coordinator
  - Sports Coach
  - Sports Event Assistant
- **Business Management (Accounting)**
  - Financial Accountant Assistant
  - Business Analyst Assistant
  - Financial Advisor
  - Forensic Accountant Assistant
  - Investment Assistant
  - Finance Assistant
  - Management Accountant
  - Accounts Receivable Intern
  - Accounts Payable Intern
- **Business Management (Fashion and Global Brand Management)**
  - Brand Assistant
  - Visual Merchandiser
  - Marketing Coordinator
  - Fashion Buyer Assistant
  - Digital Marketer
  - Creative Designer
  - Retail Assistant
  - Stylist
  - Event Coordinator
The ICMS community prides itself on being more personal than larger universities. We want you to succeed so we support you with an extensive range of services and facilities.

Academic Support Services
ICMS offers a wide variety of academic support services for students. Our Student Success Centre (SSC) has academic advisers who will help you to develop your academic skills and prepare you for the cultural change to tertiary student life. It has a specialised ESL advisor to help support students and a numeracy adviser who offers support in numeracy subjects. The SSC is open from Monday to Friday every week of the ICMS trimester. In addition, the SSC also provides individual support and provisions for students with special academic needs.

Library – Pollard Resource Centre
The Pollard Resource Centre is home to your ICMS library. It is equipped with computers, books, journals and audiovisual materials. Quiet areas and rooms dedicated to group study and meetings are also located in the Centre. Our highspeed printer/photocopier/scanner is available for student use. Most importantly the library provides access to the College’s impressive collection of electronic resources, including hundreds of thousands of e-book and e-journal titles from internationally respected publishers. Our friendly library staff will help you to use these resources efficiently for your assignments. During trimesters the library opening hours are Monday to Thursday from 8am to 8pm and Friday 8am to 5pm. The library is also open on Saturday and Sunday from 1pm to 5pm.

Personal Support
ICMS remains committed to the physical and emotional health and well-being of our students. We all need help from time to time. The ICMS Wellness Team provides appropriate guidance and personal support to our students if and when it is needed. If you feel overwhelmed at any time, or a personal problem arises, you can speak to our Wellness Team who can help you or guide you in finding appropriate help.

Student Representative Council (SRC)
The SRC is elected by peers and acts as an advocate for the student body with the SRC President holding a position on the Learning and Teaching Committee. The SRC also works with our Student Experience Team to organise a range of social activities, including major events such as our College Icebreaker. Throughout ICMS trimesters, the SRC also holds regular events for students to enjoy.

Residential Leaders
Our Resident Leaders (RLs) are senior student leaders who live on campus and provide support to all ICMS students throughout their time at ICMS. The RLs are trained to offer support and advice on a range of day to day matters, including emotional support, student comfort, safety and behaviour. They have undergone training to provide mental and physical first aid and emergency response. They are also your student voice and can help you to resolve any issues about student life on campus.

Safety and Security
ICMS is committed to providing a safe campus for students. Our managers on duty are available 24 hours a day and are trained in first aid. ICMS also has specific first aid staffers and offers a free shuttle bus that runs to and from Manly.

Facilities
Facilities on the Northern Beaches campus include computer laboratories, tennis and basketball courts, cafe, bar, and a restaurant open to the public called the Grand Dining Room. Free wireless internet is available throughout the buildings of ICMS including classrooms and accommodation.
ICMS draws students from all over the world attracted by our reputation as a vibrant social community with incredible student experiences.

Student Clubs and Associations
There is so much to get involved in at ICMS and there is a club or association for everyone. You can even start your own club or association on campus, just visit the Student Experience Team to discuss your idea. Some of our current clubs and associations include:
- Asian Students Association
- Scandinavian Students Association
- ARK - Act of Random Kindness Association
- Living Water (Inter-Denominational Christian Group)
- Melody, ICMS Music Club
- Graen Team
- Asian students association

Sport at ICMS
Whether you’re into rugby, netball, futsal, basketball, beach volleyball, or just general fitness, you can become involved in sport and fitness programs at ICMS. We have sporting teams representing ICMS in internal and external tournaments. Our Student Experience Team support all our sports teams and if there’s not one that meets your needs, find friends and form your own! Other activities on campus include tennis, tae kwon do, yoga, zumba and boot camp. Manly is also a paradise for outdoor activities and we organise weekend activities such as surf camp trips, snorkelling, kayaking, stand-up paddle boarding, canoeing, horse riding, surf lessons and bushwalks all within a short distance from the ICMS campus.

Coots Collegial Club (CCC)
The Coots Collegial Club (CCC), located in Kelly House, is a fantastic area for students to meet and unwind. Major college parties and themed events are hosted here throughout trimesters including our icebreaker, SRC party, karaoke and trivia night, and sports viewing events such as the Melbourne Cup and other sports matches. CCC is open for leisure and games most days and features Foxtel TV, foosball table, table tennis table and a pool table.

Orientation Week*
Your first week at ICMS begins with Orientation Week (O-Week). During this action-packed week, you will be introduced to the ICMS community and also to life in Manly. You will learn about the academic side of things, have fun and meet new people who will be sharing your ICMS experience with you.

*Not all intakes have a full week of orientation.

These are just a few of the things you’ll do in O-Week:
- Enrol in your classes and get your timetable.
- Meet your new classmates.
- Tour the College and Manly.
- Attend a surf safety course at Manly Beach.
- Catch the ferry to Sydney for a city tour.
- Attend the Welcome Cocktail Party and Manly night life induction.
- Enjoy Campus Day, full of fun activities such as tug-o-war.
Manly and the surrounding Northern Beaches represent some of the most desirable neighbourhoods in Sydney. Students have a variety of accommodation options available, ranging from living on campus to finding lodging off campus either alone or in a shared house with classmates. This Sydney rental market is highly competitive, so we suggest you start thinking about what type of accommodation will best suit your needs as soon as possible.

On-campus accommodation

Campus living is an ideal way to make the most of our spectacular ICMS location. Students who live on campus enjoy a fantastic lifestyle with all meals provided, wireless internet, 24-hour access to computer labs, as well as the luxury of being in close proximity to classes, and the world famous Manly Beach. Rooms are equipped with a desk, wardrobe, heating and wireless internet. All linen is provided and rooms are dusted and vacuumed once a week.

Each floor is equipped with a kitchenette, common showers, toilets and ironing facilities. You will also receive residential support from the Resident Assistants, senior ICMS student leaders who live on campus. You will have the choice of a single, double or triple dormitory room, depending on your budget, residential preference and availability. Shared rooms are single sex but are allocated randomly for cultural experience.

On-campus accommodation is very popular and places fill up quickly for the 230 beds available. It is recommended that you apply for a place as soon as possible.

Study Intensive Residential Floor

Prefer living on a floor where other students share the same study focus and interests? Then you should consider ICMS Study Intensive Residential Floor. Beyond living with others who have something in common with you, there are many additional benefits. Students can enjoy the following: small and quiet accommodation floor, zero alcohol tolerance, students with same major interests. This community environment is a popular offering to a limited number of our residents. Although study-intensive floors remain lively and fun places to live, residents who select these floors generally place a greater focus on their academics. Study-intensive floors are present to help you manage your environment in ways that help facilitate effective study habits.

For more information visit icms.edu.au/accommodation

On-campus accommodation

The fees for on-campus accommodation are as follows.

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Undergraduate Per Trimester Cost (Based on 13 week trimester)</th>
<th>Postgraduate Per Trimester Cost (Based on 18 week trimester)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
<td>$6,920</td>
<td>$8,200</td>
</tr>
<tr>
<td>Single</td>
<td>$6,240</td>
<td>$7,840</td>
</tr>
<tr>
<td>Twin/Double</td>
<td>$5,320</td>
<td>$7,370</td>
</tr>
<tr>
<td>Triple/Quad</td>
<td>$5,000</td>
<td>$6,920</td>
</tr>
</tbody>
</table>

Accommodation in Manly and surrounding suburbs

Manly is a vibrant cosmopolitan centre and as such there is a large demand for temporary accommodation, particularly in the summer months. Suburbs located close to Manly include Dee Why, Freshwater, Manly Vale, Balgowlah, Brookvale, Seaforth and Fairlight. Alternatively you could live in the city centre, Manly is only a 17-minute fast ferry ride from Sydney city.

Options for accommodation include shared accommodation where you pay for a room in an apartment/house or renting your own place. When renting your own place, most landlords require a 12-month lease, although six month contracts can sometimes be found. Of course there are also numerous hotels, motels, serviced apartments, furnished accommodation and backpacker style accommodation available.

When searching for accommodation, remember that many rental properties require an upfront bond of one to two months rental fees to cover any damages during your stay. You may also be required to provide references to show you are an ideal tenant/flatmate.
Our Professional Scholarships reward high performing future and current students for their dedication to their studies, as well as their commitment to a career that inspires passion. Corporate Scholarships, with practical and financial incentives, offer students a unique opportunity to launch and enhance their careers and their CV’s.

ICMS scholarships are awarded to many students each year. They cover tuition fees for study and/or accommodation. In some instances, tuition fees can be valued at up to $50,000. Partial scholarships, and accommodation scholarships are awarded at the discretion of the Scholarship Board.

In 2017 ICMS awarded over $1 million and over 60 scholarships, and each year that is increasing.
ICMS International Scholarships
Open to: International students entering an ICMS Bachelor degree.
Value: Up to $25,000.
Trimesters available: February, May and September.
These scholarships are for the very best of our international students who can demonstrate high academic achievement, exceptional leadership skills and a determination to succeed as ICMS students. They consist of tuition waivers and/or accommodation.

Postgraduate Innovation Scholarship
Open to: Students entering an ICMS Master degree.
Value: Up to 4 subject tuition wavier.
These scholarships will be awarded to promising scholars based on their effort, dedication, attitude and aptitude, demonstrated business acumen and motivation.

ICMS has partnered with ACCOR Hotels to present this unique scholarship for ICMS students currently studying a Hospitality Management, Event Management or Business Management* degree. ACCOR Scholarship
Open to: Current ICMS Students in trimester 6 or above of their Hospitality Management, Event Management or Business Management* degree.
Value: $10,000 of tuition fees, and potential graduate employment.
ICMS has partnered with ACCOR Hotels to present this unique scholarship for ICMS students currently studying their hospitality degree. The experience and exposure to the hospitality industry with this leading international hotel company will be of enormous value on the CV of a passionate hospitality student looking for a career in hospitality management.

Northern Beaches Council Scholarship
Open to: Current ICMS students with between 3 and 12 subjects remaining not including the current trimester.
Value: Up to $29,400. Includes tuition fee waiver of up to 12 subjects and a work placement (8 hours per week during one trimester) within the ICMS.
This is an exciting opportunity to gain invaluable experience working on key international events such as the Manly Food and Wine Festival, Manly Jazz Festival and Australian citizenship ceremonies and other major events. You will develop, plan and deliver events to assist Northern Beaches Council to meet its strategic business goals.

Black & White Waiters Scholarship
Open to: Current ICMS Students enrolled in a Hospitality or Events Management degree.
Value: Up to $7,500.
ICMS has partnered with Black & White Waiters to present this unique scholarship opportunity for students currently in the first year (term 1, 2, or 3) of their Bachelor of Hospitality Management or Bachelor of Event Management degree. The successful recipient will receive a tuition waiver up to the value of $7,500 which includes a 4 subject fee-waiver and an amount of $300 paid weekly during a 14-week, full-time internship. This will expose the recipient to the world of Hospitality and Events Management will make the recipient’s CV stand out, while also creating many potential networking moments.

Sydney Northern Beaches Surf Life Saving Scholarship
Open to: Current ICMS Students enrolled in a Sports Management or Event Management degree.
Value: Up to $10,000 tuition waiver and includes an internship with an amount of $300 paid weekly during the term of the internship.
The Sydney Northern Beaches Surf Life Saving Scholarship is awarded to a student who displays enthusiasm and motivation for the sporting and/or events industry and whose aptitude, academic results and previous work experience fit the Sydney Northern Beaches Surf Life Saving’s business goals.
If you are applying for the Academic Excellence Scholarship for continuing students, you must complete an application form to be considered. Students must have between 3 and 12 subjects remaining not including the current trimester. The decision to award any Academic Excellence Scholarship may be impacted by the level of academic performance of all students.

For scholarships with an industry partner organisation (ACCOR, ANZ, HOSTPLUS, Northern Beaches Council, SNB Surf Life Saving and South Cares HOSTPLUS): Finalists interview with ICMS scholarship panel and the industry partner.

For ICMS professional scholarships and the Aspiring Education Foundation Equity Scholarship:

Evaluation of year 12 subject results, application, and interview.

For the application kit including deadlines and selection criteria, go to: icms.edu.au/scholarships

Scholarships are subject to variations in value and availability.
APPLYING TO ICMS AS AN
INTERNATIONAL STUDENT
YOUR STEP-BY-STEP APPLICATION GUIDE

APPLYING WITH AN
ICMS INTERNATIONAL
REPRESENTATIVE
ICMS has representatives from all over the world. Our education representatives can provide you with detailed information on our courses, educational requirements, accommodation, intakes and fees, as well as assist you in organizing student visas and travel arrangements. For further details, visit www.icms.edu.au/agencies

WHEN TO APPLY
ICMS has three intakes for undergraduate studies per year (February, May and September) and two semesters for Postgraduate studies per year (February and July). Applications should be made at least three months prior to the preferred enrolment date. Late applications are accepted, however places at ICMS are limited.

EARLY ENTRY
Our Early Entry Schema is designed for high-achieving HSC students who want to secure a place at ICMS before sitting the HSC exams.

To be eligible, you need to demonstrate:
- You have a strong academic record and the potential to be an outstanding ICMS student through your passion and commitment for a career in one of the areas of study we offer.

To apply, you need to:
- Make your online booking early as places are limited at www.icms.edu.au/apply
- Accept your offer
- Complete and submit the application form on page 111.
- Alternatively, you can apply online at www.icms.edu.au/apply

ELITE ATHLETE AND PERFORMER ENTRY PATHWAY
Being an elite athlete or performer should not impact your chances of University level study. We know you are not defined by your ATAR. Let us take that into consideration with your application.

LEADERSHIP ENTRY PROGRAM
Our Leadership Entry Program offers students who have demonstrated significant leadership in their school and/or community, a place at ICMS based on their academic achievement, leadership experience and separations, and a nomination from their school.

3. Accept your offer
After we assess your application and issue you an official Letter of Offer you need to accept as described in the letter of offer. You will also need to meet all entry conditions as well as submit evidence of paying the deposit.

4. Book your accommodation
If you intend to live on campus at ICMS you’ll need to book a room. Make your online booking early as places are limited at www.icms.edu.au/accommodation

5. Come to Orientation Week and enrol in classes
Welcome to ICMS! Now you’re ready to start life as an ICMS student. Come along to Orientation Week, enrol in your classes, explore the campus, meet your classmates and enjoy all the fun.

APPLYING TO ICMS AS A
DOMESTIC STUDENT
YOUR STEP-BY-STEP APPLICATION GUIDE

APPLYING TO ICMS AS AN
INTERNATIONAL STUDENT
YOUR STEP-BY-STEP APPLICATION GUIDE

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For the latest entry requirements go to icms.edu.au/future-students/application-information/entry-requirements
ACADEMIC ENTRY REQUIREMENTS

The minimum academic entry requirements for all ICMS degrees are detailed in the academic entry requirements section of the ICMS website. The most recent academic entry requirements by country are listed on the ICMS website at www.icms.edu.au/entry.

Applicants who have not completed 12 years of formal education may apply for entry into a Bachelor degree if they meet specific requirements as detailed on the ICMS website. Applicants must also meet the relevant English language requirements.

Entry Pathways
ICMS offers several admission pathways and a holistic approach to assessing applicants including the opportunity of an interview combined with consideration of a recognised certificate, qualifications or at least 12 months of full time paid work experience in an area. Applicants applying through the University Admissions Centre (UAC) will find admission requirement details on the UAC website at www.uac.edu.au.

Pathways to ICMS
Aspire Institute provides pathways into most qualifications at ICMS. Information on these opportunities and articulation arrangements are available on page 70.

Advanced Standing
ICMS supports the Australian Qualifications Framework with the objective of facilitating pathways to, and through, formal qualifications. In support of this objective all academic studies and prior learning will be taken into consideration when applying to ICMS.

Applicants who can demonstrate successful completion of equivalent subjects at a recognised institution may be eligible for credit or exemptions when studying at ICMS. For further details, please refer to the recognition of prior learning section of the ICMS handbook at: icms.edu.au/handbook.

ENGLISH LANGUAGE REQUIREMENTS

For entry into an ICMS Bachelor degree, the following English language requirements apply. If you do not meet the English language proficiency requirements, pathway options are available through the Aspire Institute – see page 70 for more information.

- IELTS (academic): Overall score of 6.0, writing 5.5, speaking 5.5.
- TOEFL iBT: Overall score of 69, writing 19, speaking 17.

For additional information about other English language proficiencies accepted please visit www.icms.edu.au.
INVEST IN YOUR FUTURE
TUITION FEES AND OTHER EXPENSES

2019 UNDERGRADUATE FEES

<table>
<thead>
<tr>
<th>Program</th>
<th>Subject Fee</th>
<th>Industry Training</th>
<th>Other Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Business Management</td>
<td>International: $3,300 Domestic: $2,740</td>
<td>No fee</td>
<td>Applied Leadership: International $1,100, Domestic: $920</td>
</tr>
</tbody>
</table>

International students
International students are required to pay the tuition fee deposit of $13,200 for all Bachelor degrees or $13,400 for Postgraduate studies. This deposit is deducted from the first trimester tuition fee. International students are also required to arrange health insurance. All other college-related expenses such as textbooks and student experience activities are charged separately.

International students are required to have health insurance during their stay in Australia. The college can arrange your Overseas Student Health Cover (OSHC) if requested. If you are a student from Norway or Sweden, you do not require OSHC as cover is provided by your national health schemes. You must show proof of official health insurance cover from your home government provider. Your local representative will be able to provide more details.

Study abroad students
The fee for students coming to ICMS on a study abroad package is undergraduate $13,200 and postgraduate $13,400 for each trimester. This includes the tuition fees for four subjects. All college-related expenses such as textbooks are charged separately.

Domestic students
If you are an Australian citizen, you are eligible for FEE-HELP for your Bachelor degree at ICMS. These Australian government loan schemes allow you to defer all or part of your tuition fees and student amenities fee. More information is available at www.studyassist.gov.au. All college-related expenses such as textbooks are charged separately.

Note: Fees are for the 2019 calendar year and are expressed in Australian dollars. Tuition fees are for programs delivered during 2019 and will expire on 31 December 2019. Fees are reviewed annually and are subject to change. Fees are payable prior to each trimester.

2019 POSTGRADUATE FEES

<table>
<thead>
<tr>
<th>Program</th>
<th>Subject Fee</th>
<th>Industry Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Certificate of Business</td>
<td>International: $3,350 Domestic: $2,960</td>
<td>No fee</td>
</tr>
<tr>
<td>Masters of Management, Masters of International Business</td>
<td>International: $3,350 Domestic: $2,960</td>
<td>No fee</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2019 POSTGRADUATE FEES</th>
<th>2019 UNDERGRADUATE FEES</th>
</tr>
</thead>
</table>

IMPORTANT DATES

2019 - Undergraduates dates

<table>
<thead>
<tr>
<th>Trimester</th>
<th>Orientation Week</th>
<th>Academic Trimester</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>11 to 15 February</td>
<td>18 February to 17 May</td>
</tr>
<tr>
<td>May</td>
<td>29 May to 31 May</td>
<td>3 June to 30 August</td>
</tr>
<tr>
<td>September</td>
<td>11 to 13 September</td>
<td>16 September to 13 December</td>
</tr>
</tbody>
</table>

2020 - Undergraduates dates

<table>
<thead>
<tr>
<th>Trimester</th>
<th>Orientation Week</th>
<th>Academic Trimester</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>10 to 14 February</td>
<td>17 February to 16 May</td>
</tr>
<tr>
<td>May</td>
<td>28 to 30 May</td>
<td>2 June to 29 August</td>
</tr>
<tr>
<td>September</td>
<td>9 to 11 September</td>
<td>15 September to 12 December</td>
</tr>
</tbody>
</table>

2019 - Postgraduates dates

<table>
<thead>
<tr>
<th>Semester</th>
<th>Orientation</th>
<th>Academic Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>11 to 15 February</td>
<td>18 February to 21 June</td>
</tr>
<tr>
<td>July</td>
<td>25 to 26 July</td>
<td>20 July to 29 November</td>
</tr>
</tbody>
</table>

2020 - Postgraduates dates

<table>
<thead>
<tr>
<th>Semester</th>
<th>Orientation</th>
<th>Academic Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>10 to 14 February</td>
<td>17 February to 20 June</td>
</tr>
<tr>
<td>July</td>
<td>23 to 24 July</td>
<td>28 July to 28 November</td>
</tr>
</tbody>
</table>

Disclaimer: Some intakes do not have a full week of orientation.

For the latest important dates go to icms.edu.au/future-students/application-information/important-dates
Contact us

We are represented in the following countries:
Contact us - info@icms.edu.au

Argentina
Australia
Bangladesh
Brazil
China
Colombia
France
Germany
Hong Kong
India
Indonesia
Italy
Japan
Macau
Malaysia
Mauritius
Mexico
Mongolia
Myanmar
Nepal
New Zealand
Norway
Philippines
Russia
Singapore
South Africa
Spain
Sri Lanka
Sweden
Taiwan
Thailand
United Kingdom
United States of America
Vietnam
**UNDERGRADUATE APPLICATION FORM FOR INTERNATIONAL STUDENTS**

**COURSE DETAILS**

**UNDERGRADUATE COURSE AND SPECIALISATION**

<table>
<thead>
<tr>
<th>Preference 1</th>
<th>Preference 2</th>
</tr>
</thead>
</table>

**TRIMESTER DETAILS**

Commencing: [ ] February [ ] May [ ] September Year

**PERSONAL DETAILS**

We will contact you by email, telephone or mail. To avoid delays in your application, it is important you complete ALL your details clearly including your email address.

Family name

Given name/s

Date of birth

DAY / MONTH / YEAR

Gender: [ ] Male [ ] Female

**CITIZENSHIP AND OTHER DETAILS**

You must submit a certified true copy of the personal details page of your passport.

Country of passport

Country of birth

**DO YOU CURRENTLY HAVE AN:**

Australian visa: [ ] Yes [ ] No

Passport number

**CONTACT DETAILS**

Permanent address in home country (required). This address cannot be the address of your agent.

Street address

Suburb Postcode

Country

Current address (only complete if different from your permanent address)

Street address

Suburb Postcode

Country

Telephone number (required)

Mobile number

Email address (required)

CRICOS Provider Code for International College of Management, Sydney Pty Limited: 01484M.
ACADEMIC QUALIFICATIONS
SECONDARY STUDIES
(for example, high school studies, Year 12 certificate)
Name of qualification
School attended
Year completed

TERTIARY STUDIES
(for example, Diploma, Bachelor, Master degree)
Name of qualification
Institution attended
Year completed

CREDIT FOR PREVIOUS STUDY
If you have studies at another academic institution, you may be eligible for credit towards your degree at ICMS. To request for credit transfer (advance standing or recognition of prior learning), you will need to provide documentary evidence of your current or previous studies. Certified copies and official translations of relevant documents must be attached to this application.

STUDENTS WITH SPECIAL MEDICAL CONDITIONS
Do you have a disability, impairment or long term medical condition that may affect your studies?
No
Yes (if yes please answer the two questions below in this section)
Please indicate the area/s of impairment:
Hearing
Learning
Mobility
Vision
Medical
Other
Would you like to receive advice on support services, equipment and facilities which may assist you?
Yes
No

AGENT DETAILS
(IF APPLICABLE)
Agency name
Telephone
Email address
Agent staff name
Agent stamp

PARENT, LEGAL GUARDIAN OR SPONSOR DETAILS
(If you are under 18 years of age)
Name of parent/guardian
Parent/guardian’s telephone
Parent/guardian’s email address

YOUR APPLICATION CHECKLIST
☐ Proof of citizenship (certified copy of passport)
☐ Certified copies of final education transcripts (official English translations)
☐ Certified certificates of required English language proficiency tests no older than one year

IF YOU ARE REQUESTING CREDIT TRANSFER
☐ Certified academic transcripts and course syllabus
☐ Certified certificates of employment showing all previous work

PLEASE NOTE: INCOMPLETE APPLICATION FORMS WILL CAUSE DELAYS IN PROCESSING.

DECLARATION AND SIGNATURE
The information collected on this form is used to assess your application for entry to ICMS. Personal information may be disclosed to government agencies (for example, Australian Department of Immigration and Border Protection) as required by legislation.

• I declare that the information provided on this form and in support of my application is correct, complete and up to date in every detail.
• I am aware of the estimated total course fees at ICMS and living costs for my stay in Australia and have sufficient funds to support myself for the total period of my studies.
• I declare that I am a genuine temporary entrant (GTE) and a genuine student (GS) and that I have read and understood the conditions in relation to these requirements as defined on the following website: https://www.border.gov.au/Trav/More/Genuine-Temporary-Entrant
• I agree to be bound by the applicable standards of conduct, statutes, regulations, policies and procedures of ICMS, including any variations to these that the College makes from time to time.

Signature (If under 18, guardian signature mandatory)
Date

For further information please visit www.icms.edu.au or contact info@icms.edu.au

SUBMIT YOUR COMPLETED APPLICATION FORM
• Send to your Education Agent with the required documentation OR
• Send directly to: Head of Development
International College of Management, Sydney
151 Darley Road, Manly, NSW, 2095 Australia OR
• Submit electronically via our website: www.icms.edu.au

ICMS
UNDERGRADUATE APPLICATION FORM FOR DOMESTIC STUDENTS

COURSE DETAILS
UNDERGRADUATE COURSE AND SPECIALISATION
Preference 1
Preference 2

TRIMESTER DETAILS
Commencing:
February
May
September
Year

PERSONAL DETAILS
We will contact you by email, telephone or mail. To avoid delays in your application, it is important you complete ALL your details clearly including your email address.

Family name
Given name/s
Date of birth
DAY
MONTH
YEAR
Gender:
Male
Female

CITIZENSHIP AND OTHER DETAILS
Country of passport

Is your country of birth Australia?
Yes
No
If no, you must submit a certified true copy of the personal details page of your passport.

CONTACT DETAILS
Permanent address in home country (required)
Street address
Suburb
Postcode
Country

Current address
Street address
Suburb
Postcode
Country

Telephone number (required)
Mobile number
Email address (required)
YOUR APPLICATION CHECKLIST
- All relevant sections of this application form are completed
- Certified copies of final education transcripts (official English translations)
- Proof of citizenship (certified copy of passport or birth certificate if your country of birth is not Australia)
- If you are requesting credit transfer
  - Certified academic transcripts and course syllabuses
  - Certified certificates of employment showing all previous work

PLEASE NOTE: INCOMPLETE APPLICATION FORMS WILL CAUSE DELAYS IN PROCESSING.

DECLARATION AND SIGNATURE
The information collected on this form is used to assess your application for entry to ICMS. Personal information may be disclosed to government agencies as required by legislation.

- I declare that the information provided on this form and in support of my application is correct, complete and up to date in every detail.
- I agree to be bound by the applicable standards of conduct, statutes, regulations, policies and procedures of ICMS, including any variations to these that the College makes from time to time.

Signature (If under 18, guardian signature mandatory)

Date

For further information please visit www.icms.edu.au or contact start@icms.edu.au

SUBMIT YOUR COMPLETED APPLICATION FORM
- Send directly to:
  - Associate Vice-President (Australia and New Zealand Development)
  - International College of Management, Sydney
  - 151 Darley Road, Manly, NSW 2095 Australia OR
  - Send to your Education Agent with the required documentation OR
  - Submit electronically via our website: www.icms.edu.au

STUDENTS WITH SPECIAL MEDICAL CONDITIONS
- Do you have a disability, impairment or long term medical condition that may affect your studies?
  - No
  - Yes (if yes please answer the two questions below in this section)

Please indicate the area(s) of impairment:
- Hearing
- Vision
- Learning
- Medical
- Mobility
- Other

Would you like to receive advice on support services, equipment and facilities which may assist you?
- Yes
- No

PARENT, LEGAL GUARDIAN OR SPONSOR DETAILS
- If you are under 18 years of age

Name of parent/guardian

Parent/guardian’s telephone

Parent/guardian’s email address

ACADEMIC QUALIFICATIONS
SECONDARY STUDIES
- (for example, high school studies, Year 12 certificate)

Name of qualification

School attended

Year completed

TERTIARY STUDIES
- (for example, Diploma, Bachelor, Master degree)

Name of qualification

Institution attended

Year completed

CREDIT FOR PREVIOUS STUDY
- Yes
- No

If you have studied at another academic institution, you may be eligible for credit towards your degree at ICMS. To request for credit transfer (advanced standing or recognition of prior learning), you will need to provide documentary evidence of your current or previous studies. Certified copies and official translations of relevant documents must be attached to this application.

CREDIT FOR PREVIOUS STUDY

STUDENTS WITH SPECIAL MEDICAL CONDITIONS

PARENT, LEGAL GUARDIAN OR SPONSOR DETAILS

USEFUL WEBSITES

www.icms.edu.au
Pathways to ICMS: www.aspires.edu.au
Living in Manly: www.manlyaustralia.com.au
Resources for Australian students: www.humanservices.gov.au

FEE help: www.studyassist.gov.au
Resources for international students: www.dfat.gov.au/missions
Information on studying, living and working in Australia: www.studyinaustralia.gov.au

IELTS test: www.ielts.org
Information on studying, living and working in Australia: www.studyinaustralia.gov.au

Pathways to ICMS: www.aspire.edu.au
USEFUL WEBSITES

DOWNLOAD THE ICMS AUSTRALIA APP