Student Application Form

Instructions:
1. Please fill out this form in pen or apply online at http://www.monash.edu.my/study/apply/application-form/online-application
2. Enclose all supporting documentation with this application (all documents must be certified by a recognised authority). This application will not be processed unless full documentation is attached.
3. An application fee of RM100, USD38, or AUD35 (non-refundable) is payable upon submission of this form. Payment must be made payable to MONASH UNIVERSITY MALAYSIA SDN. BHD. via any of the options below:
   a) By cash (Ringgit Malaysia Denomination only), credit card, crossed cheque or bank draft at the Financial Services Cashier Counter, Level 1, Building 2, Monash University Malaysia
   b) By direct bank-in, interbank GIRO or telegraphic transfer at:
      Name of Bank: Public Bank Berhad (Bandar Sunway branch)
      Address of Bank: No. 48 & 50, Jalan PJS 11/28A, 46150 Bandar Sunway, Selangor Darul Ehsan
      Account No.: 307 412 960 5
      Swift Code: PBBEMYKL
   c) Online payment via credit card (For International applicant) is available at http://finapps.monash.edu.my/ebpg/ For option 3.b) and 3.c), kindly attach the copy of the transaction slip or remittance advice together with Application Form to the Admissions Office.
4. This application is the property of Monash University Malaysia. Supporting documentation will NOT be returned.
5. It is your responsibility to advise Monash University Malaysia regarding any change of address.
6. Send your application to: Admissions Office Monash University Malaysia Jalan Lagoon Selatan, 47500 Bandar Sunway, Selangor Darul Ehsan Telephone: +603 5514 6000 Email: mum.admissions@monash.edu Website: www.monash.edu.my

For international students only
7. You are required to refer to http://www.monash.edu.my/study/apply/intake-periods for intake periods and admission deadlines to ensure enough time for your Student Pass application to be processed.
8. Please note that strict deadlines have been set to facilitate the Student Pass application process. If the Student Pass application is successful, a Letter of Approval from the Immigration Department of Malaysia will be sent to you. Only students who hold a valid Student Pass will be permitted to enroll and commence classes.

Office use only

<table>
<thead>
<tr>
<th>Finance</th>
<th>Admissions Office</th>
<th>Future Students Office</th>
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<tbody>
<tr>
<td>Tracking No.</td>
<td>Student ID</td>
<td>Course code</td>
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</table>
Section A: Your application

1. Have you previously applied to Monash University or are you a MUFY student? [ ] Yes [ ] No
   If yes, please state your Monash University ID No.: ____________________________

2. Are you currently applying to / studying at another campus of Monash University? [ ] Yes [ ] No
   If yes, please state your Monash University ID No.: ____________________________

3. Have you changed your name since you last applied to / studied at Monash University? [ ] Yes [ ] No
   If yes, please provide / attach relevant documentation.

Section B: Personal details

Please state name as per IC or passport. We may contact you by email, post or telephone. To avoid delays in your application, it is important you provide ALL your details clearly including your email address.

Title (Mr, Ms, etc.): ____________________________
Family name / Surname: ____________________________
Given name(s): ____________________________

NRIC / Passport number: ____________________________
Sex: [ ] M [ ] F
Date of Birth*: [ ] DD / [ ] MM / [ ] YYYY
*Note: Please refer to the Monash University age requirements for admissions at www.monash.edu.my/study/entry-requirements/age/

Nationality: ____________________________
Country of Birth: ____________________________

Postal address for correspondence (or registered agent’s address if applicable)

[ ] Street Address: ____________________________
[ ] State: ____________________________
[ ] Country: ____________________________
[ ] Postcode: ____________________________
[ ] Telephone: ____________________________
[ ] Fax: ____________________________
[ ] Mobile: ____________________________
[ ] Email: ____________________________

Registered agent’s stamp:

Home address (if this differs from the above postal address for correspondence)

[ ] Street Address: ____________________________
[ ] State: ____________________________
[ ] Country: ____________________________
[ ] Postcode: ____________________________
[ ] Telephone: ____________________________
[ ] Fax: ____________________________
[ ] Mobile: ____________________________
[ ] Email: ____________________________
Section C: Student pass details (for international students only)

Have you previously applied to any educational institutions in Malaysia?
☐ Yes  ☐ No  If yes, which institution?

Have you previously held or obtained a student pass approval from any educational institution in Malaysia?
☐ Yes  ☐ No  If yes, which institution?

Are you currently studying in Malaysia?
☐ Yes  ☐ No
If yes, please state your pass type (eg. student, dependent)

When does this student pass expire?  DD / MM / YYYY

Please state the city and country where you will obtain your single-entry visa.

Note: Application for a single-entry visa should be made at the Malaysian Diplomatic Mission in your home country. If there is no Malaysian Diplomatic Mission in your country, you may apply at one closest to you.

Section D: Course preferences

Choose 3 courses you would like to study and list them in order of preference.

Undergraduate Course title  Major  Commencing semester and year
(please include your preferred field of study i.e. B.Eng in Mechanical)
1.  
2.  
3.  

Note: Monash University reserves all rights in offering the courses available and their commencing semester, or alternative courses within the relevant study discipline.

Please tick here if you have also applied for MBBS at the Clayton campus.
☐

Postgraduate (coursework)  Full time / Part time
1.  
2.  

(part time option not applicable for International students)

Section E: English language proficiency

All applicants must meet the University's English language proficiency requirements. You must provide proof of English proficiency to the required standards of your chosen course. There are number of ways to satisfy these requirements. For details, visit http://www.monash.edu.my/study/entry-requirements/english.

IELTS / TOEFL / PTE: Certified true copies must be attached to this application.

Please note that only results achieved within the two years prior to the course commencement date will be considered. If you have not yet sat an IELTS/TOEFL exam please indicate when you will sit one below:

☐ I will sit / have sat for an English language proficiency test  ☐ IELTS  ☐ TOEFL  ☐ PTE

Date:  DD / MM / YYYY

If you do not meet the English language requirements, you may be eligible for Monash English Bridging (MEB). If so, Monash University will advise you with a conditional offer.
Section F: Academic qualifications and other required documents

*Please submit certified true copies of relevant academic transcripts / results for ALL qualifications / academic studies, either currently enrolled, completed or discontinued, including failures (if any). Please attach additional pages if space below is insufficient.

Certified true copies of academic qualifications must be attached to this application. If the qualifications are in languages other than English, please also supply certified translated copies. The documents must be certified by your current or previous education institution; a Monash University registered representative or agent; a Monash University staff member; a solicitor; or a commissioner for declaration. Monash University Malaysia reserves the right to refuse documentation on the grounds of incorrect certification or translation procedures.

Secondary Studies

Year 11 or equivalent (eg. O-Level / SPM)
Please provide a certified true copy of academic transcript / result

Qualification: 
Institution: 
State: Country: 
Date commenced: Date completed: 

Year 12 or equivalent (eg. MUFE / A-Level / STPM / Pre-U)
Please provide a certified true copy of academic transcript / result

Qualification: 
Institution: 
State: Country: 
Date commenced: Date completed: 
Currently awaiting results: Yes No Available date of results: 

Tertiary Studies

Diploma / Bachelor or equivalent
Please provide a certified true copy of academic transcript / result

Degree / Qualification: 
Field of study / Specialisation: 
Institution: 
State: Country: 
Date commenced: Date completed: 
Currently awaiting results: Yes No Available date of results: 

Degree / Qualification: 
Field of study / Specialisation: 
Institution: 
State: Country: 
Date commenced: Date completed: 
Currently awaiting results: Yes No Available date of results: 

*Documents submitted with your application remain the property of Monash University*
If your final year of study was completed more than 12 months ago, please provide a detailed account of work or activities undertaken since.

Start date: DD / MM / YYYY End date: DD / MM / YYYY

Have you studied at another institution in Malaysia or overseas from your last / most recent academic studies prior to the commencement of the intended intake? Yes No

Do you intend to study at another institution in Malaysia or overseas from your last / most recent academic studies prior to the commencement of the intended intake? Yes No

If Yes, please state what activities you have / will engage in during this period.

If No, please state what activities you have engaged / will engage in during this period.

Work experience / activities (please explain and fill out Section H)

Section G: Aptitude test (for MBBS applicants only)

I will sit/have sat for ISAT aptitude test (this is a requirement for entry).

Date scheduled/taken: DD / MM / YYYY

Result (if known): (result certificate required) ISAT candidate ID:

Section H: Employment history (for postgraduate applicants only)

Please provide details of any employment experience that may be relevant to the courses applied. Supporting documentation; ie. CV or references must be submitted. Please attach additional pages if space below is insufficient.

Occupation: Position:

Start date: DD / MM / YYYY End date: DD / MM / YYYY

Employment type: Full-time Part-time

Organisation:

Duties:

Section I: Credit transfer

If you request a credit transfer, please fill out the Credit Application Form and include relevant information on your previous or current course (eg. syllabus(es) / curriculum). Further information may be requested if your previous course or institution has not been assessed by Monash University.

Do you wish to apply for credit transfer from previous study? Yes No

For additional information, visit http://www.monash.edu.my/study/apply/credit-transfers

Section J: Scholarship / Sponsorship information

Have you applied for a scholarship / sponsorship from an organisation external to Monash University to support your studies? No Yes

If yes, please state the name of the external scholarship / sponsorship:

What is the status of your external scholarship / sponsorship application?

Approved Pending Not approved

If the external scholarship / sponsorship has been approved, please provide a copy of the official letter with this application.
Section K: Students with disabilities

Do you have a disability, impairment or long term-medical condition that may affect your studies? □ Yes □ No

If yes, Monash will require medical documentation from a relevant treating professional outlining the impact of your condition on your ability to meet the academic demands in the university environment. Disclosure of disability is treated confidentially and will not be used to disadvantage you. The Disability Liaison Unit at Monash may contact you to discuss the services available.

Section L: Important checklist

A. For ALL applicants

☐ Application form filled out in full and signed
☐ Application fee of RM100, USD38 or AUD35 (non refundable)
☐ Certified copy of scholarship / sponsorship letter (if applicable)
☐ One photocopy of NRIC (for Malaysians ONLY)
☐ One photocopy of passport’s front page and visa page (for MM2H holder / PR) with passport validity of 14 months from the expected date of entry (for International applicants ONLY)

Note: It is highly recommended that the passport be valid for the minimum duration of course. If the passport is expiring within 1 year from the time an application is to be accepted, please apply for a new passport and submit photocopies of ALL pages of both passports.

☐ A certified true copy of academic transcript / result for Year 11 or equivalent (not applicable for Postgraduate applicants)
☐ A certified true copy of academic transcript / result for Year 12 or equivalent (not applicable for Postgraduate applicants)
☐ Certified true copies of relevant academic transcripts / results for Diploma / Bachelor or equivalent
☐ Certified proof of English language proficiency (if applicable)
☐ Signed credit transfer application (if applicable)
☐ A copy of relevant syllabus(es) (for credit transfer only)
☐ Affidavits confirming identity (for applicants with names spelt differently in passport, certificates and other official documents)

Note: Affidavits must be issued by legal advisor

B. Additional document checklist (for International applicants)

☐ Two copies (one copy original and one certified true copy) of No Objection Certificate (NOC) (only applicable for applicants from Sudan)

C. For MBBS applicants

☐ A certified true copy of International Student Admission Test (ISAT) result
☐ A certified true copy of IELTS result (if applicable)
Section M: Privacy Statement and Declaration

**Privacy Statement**
The protection of personal data is important to Monash University Malaysia. Any personal data collected on this form will be treated in accordance with the Personal Data Protection Notice of Monash University Malaysia accessible via [www.monash.edu.my](http://www.monash.edu.my)

**Declaration**
I have read the Personal Data Protection Notice provided by Monash University Malaysia pursuant to Section 7 of the Personal Data Protection Act 2010 accessible via www.monash.edu.my, which includes the purposes for which my personal data is collected / processed and classes of third parties to whom Monash University Malaysia may disclose my personal data.

I hereby give consent to Monash University Malaysia to process my personal data in accordance with the Personal Data Protection Notice.

I warrant that the information on this form, or provided in support of my application, is correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application, including academic transcript(s), might invalidate my application and that Monash University may withdraw an offer or a place or cancel my enrollment in consequence thereof. Should Monash University determine that I have submitted a false document, I consent to Monash University disclosing this information to other relevant tertiary institutions.

I consent to any educational institution at which I have previously been a student and/or my current or any past employer, providing Monash University with information which that institution or employer holds about me for the purpose of Monash University verifying my grades and/or qualifications and experience.

I agree to abide by the statutes, regulations and policies of Monash University at all times. I have read and understood the above conditions, and agree, authorise and accept them fully.

**Applicant’s signature:** __________________________ **Date:** D D / M M / Y Y Y Y

Saya telah membaca Notis Perlindungan Data Peribadi yang disediakan oleh Monash University Malaysia menurut Seksyen 7, Akta Perlindungan Data Peribadi 2010 yang boleh diakses melalui www.monash.edu.my yang merangkumi tujuan data peribadi saya dikumpul / diproses dan pihak-pihak ketiga kepada sesiapa Monash University Malaysia boleh mendedahkan data peribadi saya.

Saya dengan ini memberi kebenaran kepada Monash University Malaysia untuk memproses data peribadi saya mengikut Notis Perlindungan Data Peribadi.

Saya menjamin bahawa maklumat di dalam borang ini, atau yang saya berikan untuk menyokong permohonan ini, adalah benar dan lengkap. Saya mengakui bahawa pemberian maklumat yang tidak benar atau penahanan maklumat yang relevan berkeraan dengan permohonan saya, termasuk transkrip akademik, mungkin akan membatalkan permohonan saya dan bahawa Monash University boleh menarik suatu tawaran atau suatu tempat atau membatalkan pendataan saya sebagai akibat tersebut. Sekiranya Monash University memutuskan bahawa saya telah menyeraahkan suatu dokumen palsu, saya memberikan keizinan kepada Monash University untuk mendedahkan maklumat ini kepada institusi-institusi pengajian tinggi lain yang relevan.

Saya memberikan keizinan kepada mana-mana institusi pendidikan di mana saya sebelum ini merupakan seorang pelajar dan/atau majikan saya kini atau sebelum ini, untuk memberikan Monash University maklumat yang institusi atau majikan tersebut mempunyai tentang saya untuk tujuan Monash University mengesyorkan gred-gred dan/atau kelayakan saya dan pengalaman saya.

Saya bersetuju untuk mematuhi undang-undang, peraturan-peraturan dan polisi-polisi Monash University pada semua masa. Saya telah membaca dan memahami syarat-syarat di atas, dan bersetuju, memberi kebenaran dan menerima syarat-syarat tersebut sepenuh.
If you are under 18 years of age at the time of submitting this application you must have a parent or guardian sign this declaration on your behalf:

Parent / guardian signature: ___________________________ Date: ___/___/____

Parent or guardian contact details:
Name of parent / guardian: (circle as applicable)

Parent / guardian’s MyKad no. (for Malaysians only):

Parent / guardian’s passport no. (for non-Malaysians only):

Parent / guardian’s business telephone:

Parent / guardian’s fax:

Parent / guardian’s email:

Where the context permits, references to “Monash University” herein this application form means Monash University Malaysia Sdn. Bhd. (Co. No. 458601-U) and/or Monash University (ABN 12 377 614 012).
**Contact us**

Business hours are from Mondays to Fridays 8.30 am – 6 pm
Counselling hours for course enquiries are
8.30 am – 6 pm from Mondays to Fridays
Closed on weekends and public holidays

**Enquiries**

Telephone: +60 3 5514 6000
Facsimile: +60 3 5514 6001
Email: mum.info@monash.edu

**Address**

Monash University Malaysia
Jalan Lagoon Selatan
47500 Bandar Sunway
Selangor Darul Ehsan
Malaysia

www.monash.edu.my